



Waterford Waterway Management District
MINUTES
Board of Commissioners Meeting
July 17, 2008

1. Call to Order

Chairman Bob Hardy called the meeting to order at 7:00 PM at the Waterford Town Hall, Waterford, WI.

Commissioners present: Barbara Baron, Brian Marx, Norm Abplanalp, Dick Kosut, Kelly Cornelius and John Bostrom.

2. Approval of Minutes

Motion to approve the minutes of the June 18, 2008 Board of Commissioners meeting were made by Cmr Baron and seconded by Cmr Cornelius
Minutes on file. Vote: 7 Yes 0 No

3. Correspondence

Chairman Hardy when to the town board meeting to do the WWMD presentation and they were very impressed by what we are planning to do for the Island View bay project and are in support of it.

4. Treasurer's Report/Bill Payment Approval

Cmr Marx submitted detailed report for July 2008.

Motion was made to approve the Treasurer's Reports by Cmr Kosut, seconded by Cmr Abplanalp
Reports on file Vote: 7 Yes 0 No

After a lengthy discussion and many changes to the budget proposal, the board had come to an agreement and a motion was made to approve the board proposed 2009 budget by Cmr Baron and seconded by Cmr Bostrom
Copy attached. Vote: 7 Yes 0 No

5. Committee Reports

a. Aquatic Plant, Navigation & Hydrology (Bostrom)

Cmr Bostrom stated that due to the recent flooding and high water, there was a larger than expected growth of evasive species. This resulted in extra treatment. Also see attached.

b. Information, Education & Marketing

Cmr Cornelius mentioned that she needs articles sent to her for the next newsletter.

c. Legislative/Waterway Ordinance (Kosut)

Nothing to report

d. Planning (Abplanalp)

See old business

e. Research (Baron)

Nothing to report

f. Special Projects (Abplanalp)

Nothing to report

g. FRC/CAUSE

FRC – Nothing to report

CAUSE – Nothing to report

6. Old business

- Island View Bay – See attached report
- Marketing – Don Baron stated that during the annual meeting the presentation that the WWMD used for the county will be looping on the screen in the front of the Auditorium. There will also be 2 other presentations. One on weed spraying and one on the Waterford Dam.
- Youth as Environmental Stewards – Cmr Baron reports that 85 students and 25 staff members will be attending the classroom. She also mentioned that the people involved with this group were a pleasure to work with, as they were very involved as volunteers. There will be one class at the dam, a water safety class, a tour of Conservancy Bay, and a fish class.
- Pontoon Classroom – Nothing at this time
- Raingarden Program –Cmr Abplanalp talked to Laura Voss and they will be visiting all of the perspective sites to discuss what needs to be done.

7. New Business

- Chairman Hardy represented some ideas of what criteria should be built around giving a WWMD Raindrop award to a group or individual. After discussion from the board, Cmr Abplanalp made a motion that the proposed guidelines be accepted. Cmr Marx seconded it. Vote: 7 Yes 0 No

There are three nominee for this years awards:

Tom Hintz – Use of his property for weed spraying and the Pontoon Classroom

Lamar Outdoor Advertising – For donation of advertising billboards

Kim Abrams Design – For continued volunteer graphics works

A motion was made by Cmr Kosut to accept the nominated individuals/Groups and was seconded by Cmr Abplanalp

Vote: 7 Yes 0 No

- Chairman Hardy announced that Cmr Baron would be running for reelection during this year's annual meeting. Also Andres Peekna will be running for the commissioner vacancy created by Cmr Kosut as he will be the next proposed Chairman.

8. Public Comments

There were ongoing comments from the public throughout the meeting. No additional comments at this time.

See attached list of attendee's.

Respectfully Submitted,

Brian R. Marx, Secretary

Meeting Guests July 17, 2008

Don Baron	7448 Poplar Cr	662-2463
Andres Peekna	5908 N River Bay Rd	895-4790
Barbara Hardy	4527 Riverside Rd	514-4554
Lois Abplanalp	7442 Poplar Cr	662-4892
John Bjork	5201 Riverside Rd.	534-5570

July 2008 Aquatic Committee News

Our second treatment of excess aquatic plants was completed Thursday 6/26 and results a week later determined that treatment was generally effective. Our flooding waters caused massive growth of coontail plant, providing more nutrients than normal and after these waters receded, the volume of coontail made access difficult to say the least. Our contractor and DNR water specialist advised it was the greatest volume of coontail they had ever seen this early in the season. Several owners have requested additional help and while our planned work for this season is completed and budget exceeded, we will review further possible action this year. Also, a reminder that the district does have a set of special water harvest rakes for loan out to owners who wish to remove plants around their piers and shoreline.

Correct aquatic management begins with a pre-treatment survey done in early spring and a post-treatment waterway survey done after treatment to measure and record results. Now our second year auditing our waterway, the post-treatment survey completed June 18th, showed numerous year-to-year improvements.

A reduction of 75% of exotic EWM (Eurasian water milfoil) population, now only 2.23% of sample sites, allowing space for other species to populate.

Reduced 50% of the exotic Curly-leaf pondweed pollution, now at 7.26% sample site, again allowing room for other native species.

Total plant species increased from 12 before treatment to 15 after treatment, adding Star water grass, Spatterdock and Flat-stem pondweed not seen the previous year.

Maximum depth of plants in survey remained at 22.9 feet before and after treatment survey total of 310 sites sampled, key to a stabilized plant life in our waterway.

Average plant depth of samples taken increased from 15.9 feet to 17.3 feet for broader fish cover and feeding conditions.

Increased total number of sites with vegetation from 165 sites to 179 sites, again by removing exotics, to allow native growth and providing improved fish cover and feed conditions.

Increased average number of native plant species / measured site from 1.35 to 1.50 for an 11% increase in native plant species.

Pre-treatment survey April 28th, reported lower count for Eurasian Water Milfoil (EWM), finding in only 17 of 300 points measured in the Lake with only scattered points in the river. We are rewarded for our close management and early treatments the past year.

We have had one or two concerned owners believing treatments are harming our waterway, but these facts speak for themselves, as good science provides positive facts illustrating we are containing the unwanted weeds and setting a baseline to expand and restore native plant life.

Island View Bay Project

Construction documents are now underway with completion targeted for the end of July. At that time advertisement for public bidding will be made in local newspapers. This storm water abatement project is another step in controlling the onrush of pollutants that infest our waterway. Along with the engineering work, permits to allow construction work to be done on private property are being circulated. The Malchine Family has agreed to allow buffer strip planting on their farmland along Wood Drive. We are grateful for their cooperation. Other owners are cooperating to allow ravine repairs and stilling basins to be installed on their properties. An important feature of this project, an infiltration basin, cannot be constructed because of the reluctance of the property owner to permit use of his farmland for construction of this element. The project scope of work now involves stilling basins in two ravines, buffer strip plantings at key points along the roadside, and check dams at four ditch locations.

A most important step in this process was achieved on Monday, July 14th, when the Town of Waterford approved the installation on sediment traps to be positioned within the Right of Ways along Town roads. These traps will slow and help control the heavy flow of ditch water into the bay. Constructed of natural rock and lined with native grasses, they will be an attractive addition to the roadside landscape.

Elm Island Bay

The extent of wetlands, protected by DNR regulations, and the Lutheran Cemetery at Loomis and Kramer Roads, will not allow the construction of stilling basins in this area. Long known for the impact of heavy rainwater rushing down hill along Kramer Road, the Planning Committee is planning the installation of sediment traps in the Right of Way similar to the Island View Bay project. These installations will be bid as a part of that project, and if the budget allows, work will proceed in this additional area of scope.

Waterway History

WWMD Historian, Jean Lewis, has been busy recording historical information regarding the development along the Fox River and Tichigan Lake here in Waterford. She needs your help in gathering as much information as possible.... pictures, stories, memorabilia, anything you might have. A session is planned in mid-September to exchange notes and family memories. Now is the time to start looking for those old documents that will complete the story of the early days here on the waterway. Does anyone have a picture of the railroad car that was sunk to the bottom of Tichigan? This is a BIG project, we need all the help you can provide.

WATERFORD WATERWAY MANAGEMENT DISTRICT
2008 Budget v. Actual and 2009 Budget (Unaudited at 8/31/2008)

Class	2008 Budget	2008 Actual	2009 Budget	
General Budgets				
Annual meeting	\$ 600.00	\$ 1,202.24	\$ 1,500.00	
Conventions & Seminars	\$ 500.00		\$ 500.00	
Contingency	\$ 4,766.57	\$ 684.02	\$ 2,524.45	
Dues & Subscriptions	\$ 425.00	\$ 405.00	\$ 425.00	
Information/Education	\$ 5,000.00		\$ 2,500.00	
Insurance	\$ 2,000.00	\$ 1,948.00	\$ 2,000.00	
Interest Exp	\$ -			
Newsletter	\$ 4,000.00	\$ 2,318.72	\$ 4,000.00	
Office Supplies	\$ 250.00	\$ 42.79	\$ 500.00	
District Phone		\$ 654.54	\$ 720.00	
Operation Exp	\$ -			
Postage	\$ 2,200.00	\$ 184.24	\$ 500.00	
Printing & Copy	\$ 500.00		\$ 250.00	
Professional Expense (L&A)	\$ 1,000.00	\$ 597.15	\$ 2,000.00	
Project Expense	\$ 119,800.00	\$ 112,810.56	\$ 186,250.00	
Reward for Buoy Vandalism			\$ 1,000.00	
Web Site Development/Hosting	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	
Legislative Com.	\$ 1,000.00		\$ 500.00	
Waterway Com.	\$ 500.00	\$ 50.16	\$ 250.00	
Planning Com	\$ -			
Total General Budgets	<u>\$ 143,541.57</u>	<u>\$ 121,897.42</u>	<u>\$ 207,419.45</u>	
Project Budgets				
164 Project	\$ 5,000.00	\$ 41,354.46		
Aquatic Plant Eradication	\$ 40,000.00	\$ 45,098.62	\$ 40,000.00	
SEWRPC Plan	\$ 18,000.00	\$ 14,500.00		
Purple Loosestrife	\$ -			
Storm Water Runoff Ordinance	\$ 500.00		\$ 500.00	
Island View Bar Storm Water Abatement Project			\$ 111,500.00	
12 Site run off loading	\$ 7,500.00			
Selected Site engineering Service	\$ 15,000.00	\$ 7,654.57		
Pre-Engineering Studies (LMP)	\$ 20,000.00		\$ 15,000.00	
Pontoon Classroom	\$ 3,800.00	\$ 4,057.91	\$ 3,000.00	
Rain Garden Program	\$ 5,000.00	\$ 145.00	\$ 12,500.00	
Special Projects	\$ 5,000.00		\$ 3,750.00	
Total Project Budget	<u>\$ 119,800.00</u>	<u>\$ 112,810.56</u>	<u>\$ 186,250.00</u>	
Estimated Expenses to year end				
Cash on Hand		\$ 98,759.45		
District Phone		\$ 60.00		
Newsletter		\$ 600.00		
164 Project		\$ 3,000.00		
Total		<u>\$ 3,660.00</u>		
Estimated Cash at 9/1/2008		<u>\$ 95,099.45</u>		
Estimated Income				
Special Charge Income	\$ 61,800.00	\$ 61,540.00	\$ 61,620.00	1027 riparian owners
Assigned Donations - 164 Project		\$ 6,650.00		
Assigned Donation - Pontoon Classroom	\$ 3,000.00	\$ 3,000.00		
Assigned Donation - FRC/DNR - Island View Bay		\$ 50,000.00	\$ 50,000.00	
Misc. Income				
Interest Income	\$ 1,200.00	\$ 643.34	\$ 500.00	
Sale of WWMD Merchandise	\$ 200.00	\$ 242.00	\$ 200.00	
Total Income	<u>\$ 66,200.00</u>	<u>\$ 122,075.34</u>	<u>\$ 112,320.00</u>	
Available Cash FY 2007				
Cash Carry Forward @ 9/1/2007			\$ 95,099.45	
Expected Income FY 2008			\$ 112,320.00	
Total Expected Cash			\$ 207,419.45	
Provisional Budget, 2008			\$ 207,419.45	
Surplus (deficit)			\$ -	

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Accrual Basis

Waterford Waterway Management District
Balance Sheet
As of September 18, 2008

	<u>Sep 18, 08</u>
ASSETS	
Current Assets	
Checking/Savings	
Community State Bank	51,883.54
Money Market	43,123.87
Total Checking/Savings	<u>95,007.41</u>
Total Current Assets	<u>95,007.41</u>
TOTAL ASSETS	<u>95,007.41</u>
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
Restricted Cash	
164 Project	10,000.00
Runoff Projects	45,000.00
Total Restricted Cash	<u>55,000.00</u>
Total Long Term Liabilities	<u>55,000.00</u>
Total Liabilities	55,000.00
Equity	
Fund Bal. Inc/(dec) in Revenue	
Restricted 164 Project	-10,000.00
Restricted Run off Projects	-45,000.00
Total Fund Bal. Inc/(dec) in Revenue	-55,000.00
Opening Bal Equity	3,477.82
Unrestrict (retained earnings)	89,588.21
Net Income	1,941.38
Total Equity	<u>40,007.41</u>
TOTAL LIABILITIES & EQUITY	<u>95,007.41</u>

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Waterford Waterway Management District
Deposit Detail
July 17 through September 18, 2008

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
Deposit		7/22/2008		Community State ...	50,000.00
			Fox River Commiss...	Assigned Donations	-50,000.00
TOTAL					-50,000.00
Deposit		7/31/2008		Money Market	23.57
				Interest Income	-23.57
TOTAL					-23.57
Deposit		8/23/2008		Community State ...	65.00
			Cash	Sales of WWMD M...	-65.00
TOTAL					-65.00
Deposit		9/17/2008		Community State ...	3,120.00
			Town of Waterford	Special Charge Rev...	-2,700.00
			Village of Waterford	Special Charge Rev...	-420.00
TOTAL					-3,120.00

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Accrual Basis

Waterford Waterway Management District Expenses by Vendor Detail July 17 through September 18, 2008

Type	Date	Num	Memo	Account	Clr	Split	Amount	Balance
Arenz, Molter, Macy and Riffle, S.C.								
Check	7/22/2008	1307	Review of Bidding Procedure	Professional Expense...		Community St...	607.50	607.50
Check	9/17/2008	1326	Annual Meeting	Professional Expense...		Community St...	735.00	1,342.50
Total Arenz, Molter, Macy and Riffle, S.C.							1,342.50	1,342.50
Cash								
Check	7/22/2008	Withd...	Pontoon Classroom	Project Expense		Community St...	343.00	343.00
Deposit	8/23/2008		Annual meeting WWMD ite...	Sales of WWMD Merc...		Community St...	-65.00	278.00
Total Cash							278.00	278.00
Crispell-Snyder, Inc								
Check	7/22/2008	1314	Final Payment for 164 Proj...	Project Expense		Community St...	2,952.88	2,952.88
Total Crispell-Snyder, Inc							2,952.88	2,952.88
Fox River Commission								
Deposit	7/22/2008		Intergovernmental Transfer	Assigned Donations		Community St...	-50,000.00	-50,000.00
Total Fox River Commission							-50,000.00	-50,000.00
Malchine Farms								
Check	9/17/2008	1324	Rental agreement for land f...	Project Expense		Community St...	100.00	100.00
Total Malchine Farms							100.00	100.00
Minuteman Press								
Check	8/23/2008	1318	August 2008 Newsletter	Newsletter Expense		Community St...	883.80	883.80
Check	8/23/2008	1319	Printing of meeting packets	Annual Meeting Expen...		Community St...	88.72	972.52
Total Minuteman Press							972.52	972.52
Postmaster								
Check	7/22/2008	1315	Postage for Newsletter	Newsletter Expense		Community St...	200.00	200.00
Total Postmaster							200.00	200.00
Prewards Ltd								
Check	8/23/2008	1323	Water Drop Awards	Office Supplies		Community St...	286.60	286.60
Total Prewards Ltd							286.60	286.60
Robert Hardy								
Check	8/23/2008	1321	Batteries for Megaphones	Office Supplies		Community St...	31.96	31.96
Total Robert Hardy							31.96	31.96
Southern Lakes Newspapers,LLC								
Check	8/23/2008	1320	Ad for annual meeting	Annual Meeting Expen...		Community St...	200.55	200.55
Total Southern Lakes Newspapers,LLC							200.55	200.55
Us Postal Service								

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Accrual Basis

Waterford Waterway Management District
Expenses by Vendor Detail
July 17 through September 18, 2008

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Clr</u>	<u>Split</u>	<u>Amount</u>	<u>Balance</u>
Check	7/25/2008	1316	Renew fee for PO Box	Postage		Community St..	70.00	70.00
Total Us Postal Service							70.00	70.00
Waterford Union High School District								
Check	9/17/2008	1327	Auditorium Rental	Annual Meeting Expen...		Community St..	222.00	222.00
Total Waterford Union High School District							222.00	222.00
No name								
Deposit	7/31/2008		Interest	Interest Income		Money Market	-23.57	-23.57
Total no name							-23.57	-23.57
TOTAL							-43,366.56	-43,366.56

