



"Changing our World One Drop at a Time"

Waterford Waterway Management District
Board of Commissioners Meeting Minutes
Jan 16, 2010

1. Call to Order

Chairman Dick Kosut called the meeting to order at 10:00 AM at the Waterford Town Hall, Waterford, WI. Commissioners present: Brian Marx, Don Baron, Andres Peekna, John Bostrom, Barbara Baron and Kelly Cornelius.

2. Approval of Minutes

Motion to approve the minutes of the Nov 21, 2009 Board of Commissioners meeting were made by Cmr D. Baron and seconded by Cmr Bostrom Vote: 7 Yes 0 No
Minutes on file.

3. Correspondence/Chairman's Report

Chairman Kosut read a letter the WWMD received from CAUSE thanking the board for the \$1500.00 donation toward the fish stocking program.

4. Treasurer's Report/Bill Payment Approval

Cmr Marx submitted a detailed report for Jan 2010.

Motion was made to approve the Treasurer's Report by Cmr B. Baron, seconded by Cmr Bostrom.
Reports on file Vote: 7 Yes 0 No

\$385.00	Your Store All
\$475.00	Crispell Snyder
\$376.00	Newsletter
\$212.85	Postage on Newsletter
\$50.00	Malchine Farms
\$75.00	Waterford Chamber of Commerce
\$139.83	Richard Kosut (Reimbursement-Phone and office supplies)

Motion to approve payment of the above bills was made by Cmr B. Baron and seconded by Cmr Cornelius Vote: 7 Yes 0 No

5. Project Updates

A. Idewood Dr

There is still a standing water problem in the area of the project. It was suggested that the final retainage not be paid to the contractor until it is resolved. This will have to wait until spring. However, some engineering cost that were also being held. A motion was made by Cmr B Baron to pay Crispell Snyder what they have coming as they do not have anything to do with what the contractor. It was seconded by Cmr Bostrom Vote: 7 Yes 0 No

B. Grand Dr

Chairman Kosut will be talking to Crispell Snyder about proceeding further on this project

C. Pontoon Classroom

Nothing to report

D. District History

See attached report

6. Information, Education & Marketing

A. Information and Education

See attached. The newsletter will be going out in the next week.

B. Public Relations

Com D Baron emphasized the need to find ways to get more people to attend the WWMD meetings. See Attached

7. Legislative/Waterway Ordinance

Nothing to report.

8. Aquatic Plant, Navigation & Hydrology

Comr Bostrom will be looking for bids from vendors next month for Aquatic plant control for 2010. He also shared the results of the twice a year water test done by Lake and Pond Solutions. The results were consistent with previous tests other than the phosphorus levels was a bit high.

9. Executive Committee

Nothing to report.

10. Old business

A. C.A.U.S.E. – Is having a Sheepshead tournament (date to follow)

B. FRC – Nothing to report.

11. New Business

Gregg Jablonansk talked about a product called a “Muck Blaster”. What it does is turn over the bottom where the silt has an opportunity to settle and/or disperse in the current so it continues down river. He will also check with the DNR to see if this process is approved by them.

12. Opportunity for public to address WWMD Commissioners

No discussions

Respectfully Submitted,

Brian R. Marx, Secretary

Meeting Guests Jan 16, 2010

Lois Abplanalp	7442 Poplar Cr	662-4892
John Bjork	5201 Riverside Rd.	534-5570
Norm Abplanalp	7442 Poplar Cr	662-4892
Pat Brown	240 Marina Ct.	514-2413
Paul Beyerl	5517 Scenery Rd	514-3488
Ted Derse	5621 E Peninsula	514-2567
Lynn Stanley	5962 N. Riverbay Rd	895-3061
Gary Schultz	5962 N. Riverbay Rd	895-3061
Gregg Jablonansk	33933 High Dr	414-659-1953

Information and Education Committee Report:

Website Updates:

Articles and Events added as submitted.

Reminder:

Coming in February! Tutorials on "How to Manage your Committee Webpage".

Newsletter Updates:

The Newsletter is mailed (by the time of the meeting). Sorry for the Delay – December brought a long list of commitments. My hearty thanks to Lynn Stanley for her top-notch assistance in the article reviews/edits. New articles for the Spring Newsletter are greatly appreciated.

Other:

Due to interest and commissioner requests, tutorials on "How-to". Manage your Committee Webpage" are forthcoming. These tutorials will include three main areas:

- WWMD website
- WWMD eLearning Center Wiki (Commissioner and District Member)
- WWMD Blog

The tutorials will include policy, instruction, demonstration and activities to introduce skills for managing the electronic content of the sites. Printed manuals will also be provided to each Commissioner. These are great tools for our Commissioners to use for collaboration, and sharing of information between Commissioners and District Members.

In addition, social networking sites such as Facebook, Delicious and Twitter are being investigated. Groups such as the WWMD are able to network with other "like" groups, communicate and share information. These may be another useful tool for communication throughout our district.

Respectfully submitted K. Cornelius



Marketing/PR Report

January 16, 2010

1. Design and send invitation to attend WWMD monthly meetings and maybe for a mass ESR meeting for help and support: (this should take place, after the finance committee develops a plan for raising the funds needed)
 - a) Riparian owners
 - b) Chamber of Commerce
 - c) Town of Waterford
 - d) Town of Rochester
 - e) Village of Rochester
 - f) Waterford and Tichigan Lion's Club
 - g) CAUSE (Citizens Against Underwater Silt and Erosion)
 - h) FRC (Fox River Commission)
 - i) Runzheimer International
 - j) Local Banks
 - k) Large corporations
 - l) Fraternal organizations
 - m) And ????? (please add organizations and groups to this list)
2. Need a new theme for **ESR** : (example) "**OPERATION MUCK**"
 - a) Flyer of water issues, post around town for people with concerns to come to next meeting?
 - b) Banner – with new awareness theme! "**OPERATION MUCK**"
 - c) Need to up-date bulletin board at Town Hall with all new projects
 - d) Still need to recruit graphic designer to help Kelly!!!
 - e) We need to discuss all new ideas at our next marketing meeting...!!
3. Waterford Welcome Package re: Waterway advantages (still need to design brochure)
4. Newsletter: Please get articles to Kelly **ASAP!**
5. Media list has been up-dated for press releases and must be followed up with phone calls
6. Lamar Advertising will donate the billboard sign that is up on Rt. 36 for the **ESR** (Eco-System Restoration) "**OPERATION MUCK**" project, we will need to decide what to display, there will be a cost not to exceed \$100.00 to print a new face on the billboard.

Next Meeting:

Place: Kelly and John's

Date: **TBD**

Time: 7:00 pm

11:13 PM

02/17/10

Accrual Basis

Waterford Waterway Management District
Balance Sheet
As of February 20, 2010

	<u>Feb 20, 10</u>
ASSETS	
Current Assets	
Checking/Savings	
Equitable Bank - Checking	589.14
Equitable Bank - MM	96,474.58
Total Checking/Savings	<u>97,063.72</u>
Total Current Assets	<u>97,063.72</u>
TOTAL ASSETS	<u>97,063.72</u>
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
Conservancy Bay Project	18,000.00
Total Long Term Liabilities	<u>18,000.00</u>
Total Liabilities	18,000.00
Equity	
Conservancy Bay Project 1	-18,000.00
Opening Bal Equity	3,477.82
Unrestrict (retained earnings)	64,494.69
Net Income	29,091.21
Total Equity	<u>79,063.72</u>
TOTAL LIABILITIES & EQUITY	<u>97,063.72</u>

Waterford Waterway Management District
Net Income Detail
As of August 31, 2010

Type	Date	Name	Memo	Class	Clr	Split	Amount	Balance
Ordinary Income/Expense								
Income								
Intergovernmental Income								
Grants								
Other Grants, As Assigned								
Deposit	11/23/2009	South East Fox Rive...	Island viewbay project			Equitable Bank...	40,135.03	40,135.03
Total Other Grants, As Assigned							40,135.03	40,135.03
Total Grants							40,135.03	40,135.03
Total Intergovernmental Income							40,135.03	40,135.03
Other								
Interest Income								
Deposit	9/30/2009		Interest	General		Equitable Bank...	59.87	59.87
Deposit	10/31/2009		Interest	General		Equitable Bank...	56.95	116.82
Deposit	11/30/2009		Interest	General		Equitable Bank...	37.01	153.83
Deposit	12/31/2009		Interest	General		Equitable Bank...	60.60	214.43
Total Interest Income							214.43	214.43
Miscellaneous Income								
Deposit	9/17/2009	Cash	Leftover money fro...			Equitable Bank...	80.00	80.00
Deposit	2/8/2010	Cash	Deposit			Equitable Bank...	21.00	101.00
Total Miscellaneous Income							101.00	101.00
Sales of WWMD Merchandise								
Deposit	9/10/2009	River City Marina	Map Sales			Equitable Bank...	40.00	40.00
Deposit	9/10/2009	Other	Annual Meeting Sales			Equitable Bank...	5.00	45.00
Total Sales of WWMD Merchandise							45.00	45.00
Total Other							360.43	360.43
Special Charge Revenue								
Deposit	9/10/2009	Town of Waterford	Final 2009 payment			Equitable Bank...	3,300.00	3,300.00
Deposit	9/17/2009	Village of Waterford	Final payment 2009			Equitable Bank...	240.00	3,540.00
Deposit	2/8/2010	Town of Waterford	1st payment 2010			Equitable Bank...	30,660.00	34,200.00
Deposit	2/8/2010	Village of Waterford	1st payment 2010			Equitable Bank...	5,760.00	39,960.00
Total Special Charge Revenue							39,960.00	39,960.00
Total Income							80,455.46	80,455.46
Net Ordinary Income							80,455.46	80,455.46

11:12 PM

02/17/10

Accrual Basis

Waterford Waterway Management District
Net Income Detail
As of August 31, 2010

<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Clr</u>	<u>Split</u>	<u>Amount</u>	<u>Balance</u>
Net Income							<u>80,455.46</u>	<u>80,455.46</u>

11:10 PM

02/17/10

Accrual Basis

Waterford Waterway Management District Expenses by Vendor Detail January 16 through February 20, 2010

Type	Date	Num	Memo	Account	Class	Amount	Balance
Cash							
Deposit	2/8/2010		Deposit	Miscellaneous Income		-21.00	-21.00
Total Cash						-21.00	-21.00
Crispell-Snyder, Inc							
Check	2/8/2010	1446	Professional Services - Idlew...	Project Expense	Idlewood Drive Project	403.75	403.75
Check	2/8/2010	1446	Professional Services - Idlew...	Project Expense	Idlewood Drive Project	71.25	475.00
Total Crispell-Snyder, Inc						475.00	475.00
Malchine Farms							
Check	2/8/2010	1451	Property Rental	Contingency Expense	General	50.00	50.00
Total Malchine Farms						50.00	50.00
Minuteman Press							
Check	2/8/2010	1449	Newsletter Printing	Newsletter Expense	General	376.00	376.00
Total Minuteman Press						376.00	376.00
Postmaster							
Check	2/8/2010	1445	Postage for Newsletter	Newsletter Expense	General	220.00	220.00
Total Postmaster						220.00	220.00
Richard Kosut							
Check	2/8/2010	1448	District phone renewal	District Phone	General	105.46	105.46
Check	2/8/2010	1448	Ink cartridge	Office Supplies	General	34.37	139.83
Total Richard Kosut						139.83	139.83
Waterford Chamber of Commerce							
Check	2/8/2010	1447	Annual membership dues	Dues & Subscriptions	General	75.00	75.00
Total Waterford Chamber of Commerce						75.00	75.00
Your Store All							
Check	2/8/2010	1450	Annual storage charge	Storage	General	385.00	385.00
Total Your Store All						385.00	385.00
TOTAL						1,699.83	1,699.83