



"Changing our World One Drop at a Time"

Waterford Waterway Management District

Board of Commissioners Meeting Minutes

April 17, 2010

1. Call to Order

Chairman Richard Kosut called the meeting to order at 10:00 AM at the Waterford Town Hall, Waterford, WI.

Commissioners present: Brian Marx, Barbara Baron, Don Baron, John Bostrom, Andres Peekna and Kelly Cornelius.

2. Approval of Minutes

Motion to approve the minutes of the March 20, 2010 Board of Commissioners meeting and the April 3 2010 Special Meeting to decide on an Aquatic Plant Management vendor were made by Cmr B Baron and seconded by Cmr Peekna

Vote: 7 Yes 0 No

Minutes on file.

3. Correspondence/Chairman's Report

Chairman Kosut has received a couple of opt out letters for the Aquatic plant spraying which he turned over to Cmr Bostrom.

4. Treasurer's Report/Bill Payment Approval

Cmr Marx submitted a detailed report for April 2010

Motion was made to approve the Treasurer's Report by Cmr B. Baron, seconded by Cmr Bostrom.

Reports on file

Vote: 7 Yes 0 No

\$400.00

Wetland & Waterway Consulting – Inspection of Idlewood Project

\$141.87

Southern Lakes – Aquatic Plant vendor bidding

\$63.33

Minuteman Press – Printing of Boating Ordinance

Motion to approve payment of the above bills was made by Cmr Cornelius and

seconded by Cmr Bostrom

Vote: 7 Yes 0 No

5. Project Updates

A. Idlewood Dr

Chairman Kosut a consulting company to get their opinion on the issue with standing water still on the property. The consulting company, Wetland & Waterway Consulting, agreed with the engineers that there is problem with what the contractor had done. There was clay on top of the filtration bed and it should be just topsoil. The WWMD will not pay the final balance to the contractor until the problem is rectified.

B. Grand Drive

The engineers are currently putting together what this project will entail.

C. Pontoon Classroom

Cmr B Baron emailed the groups from last years classroom and had got a couple of positive responses, so it appears that there will be another one this year. The adult classroom just needs to be scheduled.

D. District History

See attached report

6. Information, Education & Marketing

A. Information and Education

Cmr Cornelius has request from all of the commissioners any news items they would like in the next newsletter. Please have them to her by the first week in May.

B. Public Relations

Cmr D. Baron mentioned to continue with the plan that was submitted at February's meeting. See attached.

7. Legislative/Waterway Ordinance

Nothing to report

8. Aquatic Plant, Navigation & Hydrology

See attached report. Cmr Bostrom explained that Bonestroo was the vendor that was chosen to do the aquatic spraying this year. They will start the process with a pre-plant survey on April 21st. Once the spraying starts, the signs that have been previously placed on owners piers that opt out of the spraying, will have them mailed to the owners and they will be responsible for posting them.

As explained at last months meeting, Cmr Peekna tested different areas of the river to get an idea of the levels of silt through out the waterway. It is consistent with his findings he discussed last month that he found in Island View Bay.

9. Executive Committee

Nothing to report.

10. Old business

- A. C.A.U.S.E. –The clean up for the parks and the rain garden will take place April 24th. Their next meeting will be June 10th.
- B. FRC – Nothing to report.

11. New Business

Rebecca Ewald from the Village of Waterford talked about an up coming event called the Waterford Area Canoe Kayak Outing (WACKO) and is looking for support from the WWMD for people in boats to help guide and direct the kayakers as well as to keep other boats out of their path.

12. Opportunity for public to address WWMD Commissioners

A question was asked if the rain garden program will be in affect for this year. Chairman Kosut mentioned that it is budgeted, however has not been activated as yet. This is something that should be publicized. It was agreed to possibly add this to the newsletter.

Respectfully Submitted,

Brian R. Marx, Secretary

Meeting Guests April 17, 2010

Bill Mainus	28658 Clove Ct	262-706-3143
Delphine Wrycza	28621 Barma La	895-3659
Joe Wilinski	29117 Beechwood Ln	662-3274
Melissa Martin	6515 Willow Ct.	662-1244
Paul Beyerl	5517 Scenery Rd	514-3488
Rick Bondar	29129 Beechwood Ln	662-3458
John Bjork	5201 Riverside Rd.	534-5570
Robert Wrycza	28621 Barma La	895-3659
Roy Burlingame	6507 Willow Ct.	662-3553
Valerie Bostrom	6609 Riverside Rd	534-6903



Marketing/PR Report

January 16, 2010

1. Send invitation to attend WWMD monthly meetings and maybe for a mass ESR meeting for help and support:
 - a) Riparian owners
 - b) Chamber of Commerce
 - c) Town of Waterford
 - d) Town of Rochester
 - e) Village of Rochester
 - f) Waterford and Tichigan Lion's Club
 - g) CAUSE (Citizens Against Underwater Silt and Erosion)
 - h) FRC (Fox River Commission)
 - i) Runzheimer International
 - j) Local Banks
 - k) And ????? (please add organizations and groups to this list)

2. Need a new theme for **ESR** : **"OPERATION MUCK"**
 - a) Flyer of water issues, post around town for people with concerns to come to next meeting?
 - b) Banner – with new awareness theme! **"OPERATION MUCK"**
 - c) Need to up-date bulletin board at Town Hall with all new projects
 - d) Still need to recruit graphic designer to help Kelly!!!
 - e) We need to discuss all new ideas at our next marketing meeting...!!

3. Waterford Welcome Package re: Waterway advantages (still need to design brochure)

4. Newsletter: Please get articles to Kelly **ASAP!**

5. Media list has been up-dated for press releases and must be followed up with phone calls

6. Lamar Advertising might be able to donate billboard signs for the **ESR** (Eco- System Restoration) **"OPERATION MUCK"** project we will need to decide what to display.

Next Meeting:

Place: Kelly and John's

Date: **TBD**

Time: 7:00 pm

Special meeting in March the Commission made unanimous choice to award the 2010 aquatic management contract to Bonestro Co.

Began dialog with the new biologists and Jim Sharl, will be doing our project for them. He has advised that water is warming earlier this year so recommended pre-treatment Plant Index survey for the lake and visual survey for the river.

Comments via email in reference to our aquatic plant management;
Your schedule is for pre-treatment survey on Wednesday, April 21 and will be at launch about 8 AM. If you advise which launch you will be using, our Chairman or committee member may have time to meet up with you and share information on the waterway and answer any questions. Unfortunately I will be in Indianapolis next week and will be unable to meet you next week.

Below is a note from Bob Hardy regarding his observations on a tour of the waterway this past Wednesday;

"Last evening (and yesterday afternoon) I toured the lake and river.

The weed population, at least for now, seems to be of low density. In most areas the coontail has not yet reached the surface and, in fact, I could see large "holes" on the lake bottom where there were no weeds. The most heavily affected area is behind the small island on the right as you would enter the lake. Coontail does reach the surface there but I could see the bottom in areas as well.

The north end of the lake is remarkably free of coontail. For sure there was a lot of it but none has reached the surface and there were many holes on the lake bottom.

The lake is very clear - I presume that is because of the zebra muscle invasion.

Over all assessment from my point of view is that at least for today the lake does not have a surface issue with coontail."

ECO Restoration Committee

The project plan outline continues to develop with goal for meeting with DNR in the third quarter.

Managing the Waters Edge Publication on SEWRPC web site TAKE A LOOK
MORE INFORMATION

Visit our website at www.sewrpc.org for more information, periodic updates, and a list of complementary publications.

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Regional Planning Commission,

W239 N1812 Rockwood Drive, Waukesha, WI, 53187-1607.

www.sewrpc.org

Future editions in a riparian buffer planning series are being explored with the intent on focusing on key

elements of this critical land and water interface. Topics may include:

Information sharing and development of ordinances to integrate riparian buffers into existing land management plans and programs

Integration of stormwater management practices and riparian buffer best management practices

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05/17/10

Accrual Basis

Waterford Waterway Management District
Balance Sheet
As of May 20, 2010

	<u>May 20, 10</u>
ASSETS	
Current Assets	
Checking/Savings	
Equitable Bank - Checking	661.88
Equitable Bank - MM	115,544.55
Total Checking/Savings	<u>116,206.43</u>
Total Current Assets	<u>116,206.43</u>
TOTAL ASSETS	<u>116,206.43</u>
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
Conservancy Bay Project	18,000.00
Total Long Term Liabilities	<u>18,000.00</u>
Total Liabilities	18,000.00
Equity	
Conservancy Bay Project 1	-18,000.00
Opening Bal Equity	3,477.82
Unrestrict (retained earnings)	64,494.69
Net Income	48,233.92
Total Equity	<u>98,206.43</u>
TOTAL LIABILITIES & EQUITY	<u>116,206.43</u>

Waterford Waterway Management District
Income Detail
As of May 20, 2010

Type	Date	Name	Memo	Class	Clr	Split	Amount	Balance
Ordinary Income/Expense								
Income								
Intergovernmental Income								
Grants								
Other Grants, As Assigned								
Deposit	11/23/2009	South East Fox Rive...	Island viewbay project			Equitable Bank...	40,135.03	40,135.03
Total Other Grants, As Assigned							40,135.03	40,135.03
Total Grants							40,135.03	40,135.03
Total Intergovernmental Income							40,135.03	40,135.03
Other								
Interest Income								
Deposit	9/30/2009		Interest	General		Equitable Bank...	59.87	59.87
Deposit	10/31/2009		Interest	General		Equitable Bank...	56.95	116.82
Deposit	11/30/2009		Interest	General		Equitable Bank...	37.01	153.83
Deposit	12/31/2009		Interest	General		Equitable Bank...	60.60	214.43
Deposit	1/31/2010		Interest	General		Equitable Bank...	64.83	279.26
Deposit	2/28/2010		Interest	General		Equitable Bank...	65.13	344.39
Deposit	3/31/2010		Interest	General		Equitable Bank...	120.08	464.47
Deposit	4/30/2010		Interest	General		Equitable Bank...	116.31	580.78
Total Interest Income							580.78	580.78
Miscellaneous Income								
Deposit	9/17/2009	Cash	Leftover money fro...			Equitable Bank...	80.00	80.00
Deposit	2/8/2010	Cash	Deposit			Equitable Bank...	21.00	101.00
Total Miscellaneous Income							101.00	101.00
Sales of WWMD Merchandise								
Deposit	9/10/2009	River City Marina	Map Sales			Equitable Bank...	40.00	40.00
Deposit	9/10/2009	Other	Annual Meeting Sales			Equitable Bank...	5.00	45.00
Deposit	5/17/2010	River City Marina	Map Sales			Equitable Bank...	41.00	86.00
Total Sales of WWMD Merchandise							86.00	86.00
Unassigned Donations								
Deposit	5/17/2010	Golden Bay Subdivis...	Thank you from Gol...			Equitable Bank...	250.00	250.00
Total Unassigned Donations							250.00	250.00
Total Other							1,017.78	1,017.78
Special Charge Revenue								
Deposit	9/10/2009	Town of Waterford	Final 2009 payment			Equitable Bank...	3,300.00	3,300.00
Deposit	9/17/2009	Village of Waterford	Final payment 2009			Equitable Bank...	240.00	3,540.00

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Accrual Basis

Waterford Waterway Management District
Income Detail
As of May 20, 2010

<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Clr</u>	<u>Split</u>	<u>Amount</u>	<u>Balance</u>
Deposit	2/8/2010	Town of Waterford	1st payment 2010			Equitable Bank...	30,660.00	34,200.00
Deposit	2/8/2010	Village of Waterford	1st payment 2010			Equitable Bank...	5,760.00	39,960.00
Deposit	2/28/2010	Village of Waterford	Feb settlement			Equitable Bank...	4,020.00	43,980.00
Deposit	3/13/2010	Town of Waterford	February Settlement			Equitable Bank...	18,420.00	62,400.00
Total Special Charge Revenue							<u>62,400.00</u>	<u>62,400.00</u>
Total Income							<u>103,552.81</u>	<u>103,552.81</u>
Net Ordinary Income							<u>103,552.81</u>	<u>103,552.81</u>
Net Income							<u>103,552.81</u>	<u>103,552.81</u>

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Waterford Waterway Management District
Deposit Detail
April 17 through May 20, 2010

<u>Type</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Deposit	4/30/2010		Interest	Equitable Bank - MM	116.31
			Interest	Interest Income	-116.31
TOTAL					-116.31
Deposit	5/17/2010		Deposit	Equitable Bank - C...	250.00
		Golden Bay Subdivis...	Thank you from Golden Bay	Unassigned Donations	-250.00
TOTAL					-250.00
Deposit	5/17/2010		Deposit	Equitable Bank - C...	41.00
		River City Marina	Map Sales	Sales of WWMD Me...	-41.00
TOTAL					-41.00

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Accrual Basis

Waterford Waterway Management District
Expenses by Vendor Detail
 April 17 through May 20, 2010

Type	Date	Num	Memo	Account	Class	Amount	Balance
Crispell-Snyder, Inc							
Check	5/17/2010	1458	Idlewood Dr invoice#11269	Project Expense	Idlewood Drive Project	631.45	631.45
Total Crispell-Snyder, Inc						631.45	631.45
Minuteman Press							
Check	5/17/2010	1460	Printing boating ordinance br...	Legislative Committee	General	63.33	63.33
Total Minuteman Press						63.33	63.33
River City Marina							
Deposit	5/17/2010		Map Sales	Sales of WWMD Merc...		-41.00	-41.00
Total River City Marina						-41.00	-41.00
Southern Lakes Newspapers,LLC							
Check	5/17/2010	1461	Printing in newspaper for Aq...	Project Expense	Aquatic Plant Eradication	141.87	141.87
Total Southern Lakes Newspapers,LLC						141.87	141.87
Wetland and Waterway Consulting							
Check	5/17/2010	1459	Site Inspection - Idlewood Dr	Project Expense	Idlewood Drive Project	400.00	400.00
Total Wetland and Waterway Consulting						400.00	400.00
No name							
Deposit	4/30/2010		Interest	Interest Income	General	-116.31	-116.31
Total no name						-116.31	-116.31
TOTAL						1,079.34	1,079.34

Idlewood Drive
2009-2010

Income:

Amount Budgeted:	2009	\$10,000.00
Amount Budgeted:	2010	\$74,300.00
Donation		\$0.00
Total Income for Project:		\$84,300.00

Date	Check #	Amount	Balance Available	Balance Spent	Vendor	Invoice#
4/2/2009	1383	\$ 312.00	\$83,988.00	\$312.00	Crispell-Snyder	
4/2/2009	1383	\$949.97	\$83,038.03	\$1,261.97	Crispell-Snyder	
4/16/2009	1390	\$150.00	\$82,888.03	\$1,411.97	Crispell-Snyder	
6/10/2009	1399	\$3,321.50	\$79,566.53	\$4,733.47	Crispell-Snyder	9234
6/25/2009	1402	\$4,478.00	\$75,088.53	\$9,211.47	Crispell-Snyder	9430
7/10/2009	1396	\$373.75	\$74,714.78	\$9,585.22	Crispell-Snyder	
9/1/2009	1374	\$ 350.00	\$74,364.78	\$9,935.22	Racine County	
9/1/2009	1411	\$ 1,530.00	\$72,834.78	\$11,465.22	Crispell-Snyder	
9/1/2009	1416	\$ 139.20	\$72,695.58	\$11,604.42	Southern Lakes News	
9/10/2009	1419	\$ 2,108.50	\$70,587.08	\$13,712.92	Crispell-Snyder	
11/5/2009	1441	\$ 1,704.60	\$68,882.48	\$15,417.52	Crispell-Snyder	
11/5/2009	1442	\$ 30,106.56	\$38,775.92	\$45,524.08	Augie's Excavating	
2/8/2010	1446	\$403.75	\$38,372.17	\$45,927.83	Crispell-Snyder	
2/8/2010	1446	\$71.25	\$38,300.92	\$45,999.08	Crispell-Snyder	
3/10/2010	1454	\$131.25	\$38,169.67	\$46,130.33	Crispell-Snyder	
5/17/2010	1458	\$ 631.45	\$37,538.22	\$46,761.78	Crispell-Snyder	
5/17/2010	1459	\$ 400.00	\$37,138.22	\$47,161.78	Wetland&Waterways	

