



"Changing our World One Drop at a Time"

Waterford Waterway Management District
Board of Commissioners Meeting Minutes
March 23, 2013

1. Call to Order, Pledge of Allegiance, Roll Call

Chairman Cornelius called the meeting to order at 9:00 AM at the Waterford Town Hall, Waterford, WI. Commissioners present were John Bostrom, Gary Bluemel and Paul Kling. Excused were Andres Peekna, Don Baron and Barb Baron.

2. Approval of Minutes

- ✓ Motion to approve the minutes of the February 23, 2013 meeting was made by Cmr. Bostrom and seconded by Cmr. Bluemel. Vote: 3 Yes 0 No. Minutes on file.

3. Treasurer's Report

- ✓ Motion to approve the financial statement as presented by Treasurer Bluemel was made by Cmr Kling, Seconded by Cmr Bostrom. Vote: 3 Yes 0 No. statement on file.
- Cmr. Bluemel reported KJ needs online access to our on bank account so they can look at statements and to see if checks are received. They would be a signatory on the account. Discussion revolved around the process and procedures the board would implement to allow this.
 - This was tabled to the next meeting. Cmr. Bluemel will check with the bank to see if various levels of access can be implemented.
- Cmr. Bluemel reported that three options exist for writing checks:
 - Let KJ write checks for \$10.00 per month
 - Online checking through the bank is \$6.00 per month.
 - Manually writing checks at no additional cost per month.
- ✓ A motion was made by Cmr. Bluemel to allow writing of checks through the bank for \$6.00 per month. Seconded by Cmr. Kling. Vote: 3 Yes 0 No.
- Cmr. Bluemel brought up that the website is currently paid on a month to month basis and that he would like to change this to an auto payment. Cmr. Cornelius indicated that this charge is for the Graef website that is currently not operational and an auto pay situation would result in Graef reimbursing us. The Board would like to look at this again in 3 months.

4. Bill Payment Approval

The following bills were presented for approval to pay:

Graef – January billing	\$4,040.77
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US Postal Service – Bulk Mailing permit	\$200.00
B. Baron & D. Baron - Reimbursement of the cost to attend the Fox River Summit.	<u>\$70.00</u>
	\$4,310.44

- ✓ Motion to approve payment and claims of the above bills was made by Cmr. Bluemel and seconded by Cmr. Bostrom. Vote: 3 Yes, 0 No

5. Project Updates: Cmr. Kling reported that:

- There was nothing new on developing the position statement for the water diversion from the Fox River by the city of Waukesha.
- Monitoring the construction of 164. Documentation has been pulled from Crispell-Snyder and the county is already involved. We need to make sure that the rain gardens are not destroyed. The committee will be getting more organized in the next month.

6. Committee Reports

a. Aquatic Plant

Mike Waghorn updated the board on:

- The boat inspection training is to be held at the Town of Waterford Town Hall on April 27, 2013 @ 1:30 PM.
- The committee is working on the herbicidal treatment permit with Stantec. The public notice will be published this weekend in the Waterford Post.
- Committee working on bid documents for harvesting.
- Grant application still needs an updated lake management plan.
- Complete Report on File.

- ✓ A motion was made by Cmr Kling to authorize the \$150 committee to put a notice in the paper and for refreshments during the training. Vote: 3 Yes, 0 No

b. Navigation and Hydrology

i. Eco-System Restoration - Report on file.

- The final report for phase 2 is being worked on by Graef.
- Plans are being made for a public meeting to provide information, data and education materials on what we on what is next. Tentative plan is to hold it in June at the high school. This has been presented to the Fox River Commission, and they are reviewing to see if it qualifies for a grant from their organization.
- Planning has started on Phase 3.
- A brief review of the Fox River Summit.

- ✓ A motion was made by Cmr. Bostrom to approve \$9,400.00 for Graef to support the public meeting on the scope of the dredging project, to be held in June. Second by Cmr. Bluemel. Vote: 3 Yes, 0 No

c. Information and Education - Nothing to report

d. Marketing - John Bjork reported:

- That the committee met with the Chamber of commerce on March 15, 2013 to discuss several ideas.
- The next committee meeting is scheduled for April 5, 2013.

i. Political Subcommittee - Nothing additional to report

e. Legislative Committee Report – Nothing to report.

f. Planning – Nothing to report

g. Special Projects – Nothing additional to Report

h. Finance - Nothing to Report

7. Old Business

a. Cause Report

- Jan Thornberg reported the purpose and function of C.A.U.S.E as well as some accomplishments. They continue to look for volunteers.
- The carp roundup will be the first weekend in June, coinciding with the free fishing weekend.
- The fall cleanup is scheduled for the second weekend in September.

a. Fox River Commission Report - Nothing to Report

b. SEWRPC Updates – Nothing to report

8. New Business

a. Trademarking

- Chrm. Cornelius referred to the marketing committee to look at options.

b. Reports

- Chrm. Cornelius made mention that in order for the commissioners to be able to read reports; they should be distributed at least 5 business days prior to the meetings. This allows clarifications to be done ahead of time. Cmr. Kling would like to see a report for any business that is going to be brought up at the meeting be summarized and distributed to commissioners before the meeting.

9. Opportunity for public to address WWMD Commissioners

There were general comments made at the end of the meeting.

10. Adjournment

- ✓ A motion to adjourn was made at 10:00 by Cmr. Bluemel, seconded by Cmr. Bostrom.
Vote: 3 Yes, 0 No

Respectfully Submitted,

Paul Kling
WWMD Secretary

The next meeting is scheduled for Saturday, April 27, 2013.

Meeting Guests

Name	Address	Phone	E-Mail Address
Bill Mainus	28658 Clove Ct	262-706-3143	inspwil@aol.com
Jan Thornberg			
John Bjork	5201 Riverside Rd.	534-5570	
Mike Waghorn	5514 W. Peninsula	312-952-1959	mikewaghorn@yahoo.com
Paul Beyerl	5517 Scenery Rd	514-3488	
Paula Hanson			
Peter Hanson			
Roy Burlingame	6507 Willow Ct.	662-3553	
Stephanie Boutsikakis	5514 W. Peninsula	312-952-1959	stephanie2003@ameritech.net