



"Changing our World One Drop at a Time"

Waterford Waterway Management District
Board of Commissioners Meeting Minutes
August 1, 2013

1. Call to Order, Pledge of Allegiance, Roll Call

- ✓ Commissioner Barb Baron called the meeting to order at 7:00 PM at the Waterford Town Hall, Waterford, WI. Commissioners present were Andres Peekna, Don Baron, Barb Baron, John Bostrom and Gary Bluemel.

2. Budget review

- ✓ Motion to approve \$61,050 for Graef phase 3 was made by Cmr. Don Baron, seconded by Cmr. Bluemel. Vote: 5 Yes 0 No.
- ✓ Motion to use the \$20,000 donation from Racine County for a down payment to above spending was made by Cmr. Barb Baron and seconded by Cmr. Bostrom. Don will send notice to Racine County that the \$20,000 donation was used as down payment for this. Vote: 5 Yes 0 No.
- ✓ It was agreed that \$300 should be added to Administrative, professional fees for an annual audit.
- ✓ Motion to add \$3000 to Administrative, professional fees for consulting fees by Jeff Thornton was made by Cmr. Peekna and seconded by Cmr. Bluemel. Vote: 5 Yes 0 No.
- ✓ It was agreed to lower Marketing budget by \$2,000.
- ✓ It was agreed to lower dredging/ESR budget by about \$2,100 to balance the budget.
- ✓ Motion to approve budget as displayed by Cmr. Bluemel and seconded by Cmr. Don Baron. Vote 5 Yes 0 No. Display attached with detail and without detail. Without detail is how it will be presented at annual meeting.

3. Motion to approve bills as presented below was made by Cmr. Bluemel, seconded by Don Baron. Vote 5 Yes 0 No.

Description	payment to:	Amount	Funding Source
invoice 77909, phase 2.1 public outreach	Graef	\$ 3,388.50	dredging/ESR
invoice 77909, phase 2.1 public outreach	Graef	\$ 2,400.00	information and education
invoice 77911, web page hosting	Graef	\$ 30.00	information and education
invoice 77910, phase 2.0 sampling	Graef	\$ 1,844.00	dredging/ESR
invoice 77205, phase 2.1 public outreach	Graef	\$ 556.00	dredging/ESR
Invoice 77601, phase 2.1 public outreach	Graef	\$ 6,065.00	dredging/ESR
phase 3, 7.16.13 proposal, downpayment	Graef	\$ 20,000.00	dredging/ESR
		\$ 34,283.50	

4. Adjournment

- ✓ A motion to adjourn was made at 8:40 by Cmr. Blumel, seconded by Cmr. Barb Baron. Vote: 5 Yes, 0 No

Respectfully Submitted,

Gary Bluemel
Acting WWMD Secretary

Meeting Guests

Name	Address	Phone	E-Mail Address
Dick Kosut	5739 Island View Ct	895-6160	
Pat Kosut	5739 Island View Ct		

WWMD SPENDING & PROPOSED 2013-2014 BUDGET

	Actual Oct'11- Sep'12	Budget Oct '12- Sep'13	Actual Oct '12- Aug'13	Est. Actual Oct' 12- Sep'13	Proposed Oct'13- Sep'14
REVENUES					
Beginning cash Oct. 1	140,430	189,902	189,902	189,902	227,022
Special charge (taxes)	129,201	178,500	175,500	183,500	178,500
Outside (FRC, Racine co)	0	59,040	20,000	88,788	0
Other (int., sales, donation)	1,402	1,100	787	1,000	1,100
TOTAL	\$271,033	\$428,542	\$386,189	\$463,190	\$406,622
EXPENDITURES / APPROPRIATIONS					
Administrative	4,389	17,300	5,041	5,771	12,372
annual meeting	871	1,000	828	1,028	1,000
insurance	2,080	2,200	2,080	2,080	2,200
office supplies	104	500	304	404	500
district phone	0	300	0	0	300
postage	349	300	278	278	300
printing and copy	0	250	40	40	250
professional expense	500	2,000	824	1,254	4,572
storage	385	500	385	385	500
admin. Assistant	0	10,000	0	0	2,000
Community donation					500
executive committee		250	303	303	250
Conservation & development	310	8,550	113	113	7,050
legislative committee	250	500	63	63	500
land lease	50	50	50	50	50
Aquatic plant update	0	4,000	0	0	4,000
fish stocking	0	1,500	0	0	1,500
lake management plans	0	1,500	0	0	0
rain garden project	0	1,000	0	0	1,000
Community donation	0	500	0	0	0
Information & education	2,867	6,725	390	4,580	6,960
conventions and seminars	877	0	70	70	100
dues & subscriptions	85	425	50	50	200
information/education	200	2,500	0	2,400	2,500
newsletter	739	2,500	0	800	2,500
web site					
development/hosting	966	300	270	360	660
pontoon classroom	0	1,000	0	900	1,000
Marketing					5,500
Public safety	0	1,500	0		1,000
Aquatic plants	38,583	145,000	91,600	105,000	145,000
Special projects	1,145	38,244	0	500	40,000
Dredging/ESR WWMD	33,338	92,950	88,351	31,416	131,160
Dredging/ESR Racine county	0	0	0	20,000	0
Dredging/ESR WI via FRC	0	59,040	0	68,788	0
Dredging reserve	0	47,580	0	0	47,580
Contingency	500	10,000	0	0	10,000
TOTAL	\$81,131	\$427,399	\$185,495	\$236,168	\$406,622
Ending Cash Sept 30	\$189,902	\$1,143	\$200,694	\$227,022	\$0

Notes:

- * Special charge: '12 = \$125; '13 & '14 = \$175
- * Outside: '13: See dredging below
- * Admin: '13: Annual meeting \$1k, Insurance \$2.1k, accounting \$1.3k, misc \$1.4k; '14 same as '13 except \$2k admin ass., \$4.7 accounting & \$3.7k misc.
- * Conservation and development: '14: \$4k aquatic plant update during '13, \$1k rain garden, \$1.5k fish stocking, \$500 misc.
- * Information & education: '13: \$900 pontoon classroom, \$400 web site, \$800 newsletter, \$2.4k dredging open house; '14: \$1k pontoon classroom, \$700 web site, \$2.5 newsletter, \$2.8k misc.
- * Marketing '14: general WWMD not committee specific marketing
- * Public safety '14: Buoy reward
- * Aquatic plants '14: \$15k late '13 chemical invoice, \$70k invasive species chemical treatments \$60k navigational treatments
- * Special Projects '14: erosion control projects which have typically been reimbursed ~90% by state via FRC
- * Dredging/ESR: '13: total est. spend is \$120k of which \$20k funded by Racine County and \$69k funded by State of WI via FRC leaving \$31k spent by WWMD. Phase 2 & 2.1 complete. Phase 1 completed in '12 making total spent to date \$153k. '14: \$41k committed for phase 3. Other '14 spending will provide information needed for a dredging referendum planned for '14.
- * Dredging reserve: needs annual meeting or special meeting for authorization to use

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- * Dredging reserve: needs annual meeting or special meeting for authorization to use
- * Contingency: can be used at boards discretion

8/5/2013

