



"Changing our World One Drop at a Time"

Waterford Waterway Management District
Board of Commissioners Meeting Minutes
October 5, 2013

1) Call to Order,

Chairman Barb Baron called the meeting to order at 9:00 AM at the Waterford Town Hall, Waterford, WI. Commissioners present were Paul Kling, Andres Peekna, Don Baron, Gary Bluemel and Mike Waghorn.

2) Pledge of Allegiance

3) Goals 2014

Chairman Baron gave her goals for 2014

- Brief history of the District and review of partnerships.
- WWMD is 2nd largest in SE WI & one of the most respected, proactive and active district.
- Some changes need to be made to keep the energy going.
- Wants the right people in the right places to move the WWMD in the right direction.
- Comments & questions on websites, committees etc, need to be responded to in 1 week time. No sarcastic remarks will be tolerated, and each individual chair will respond.
- Wants the right people in the right places to move the WWMD in the right direction.
- As chairman, she expects her committee's to respond appropriately and do their job, if not, she will and has the ability to respond in place of the committee within one week.
- Our goal is to move forward with the ESR dredging project and to get out to our riparian owners.
- Wants vice chair to have more responsibility – Mike Waghorn to be Barb's right hand man.
- At all meetings, she will ask for public participation after all sections and committee reports.
- All agenda items need to be in 1 week ahead of time.

4) Payment of Claims

Description	payment to:	Amount	Funding Source
Business card magnets for annual meeting	Agency Promotion Group	\$184.31	Administration
Web site registration	Margaret Shoptaw	\$23.34	Information & Education
Post Treatment Survey	Stantec	\$3,750.00	Aquatic plants
		<u>\$3,957.65</u>	

- Motion to approve bills as presented below was made by Cmr. D. Baron, 2nd by Cmr. Waghorn. Vote: 6 Yes 0 No.

5) Approval of minutes from 9/21/2013 Board meeting

- ✓ Motion to approve minutes for the board meeting held after annual meeting to elect officers was made by Cmr. Kling, 2nd by Cmr. Peekna. Vote: 6 yes, 0 No.

6) Town Appointment

Town Chairman Hincz was in attendance. Chairman Baron informed us that Kelly Cornelius has resigned from the board. John Bjork and Ted Derse applied for the Town appointed position. Ted Derse will be the new Town of Waterford appointee once confirmed at the Waterford Town Meeting on October 14, 2013.

7) Meeting Dates

Upcoming WWMD Board meeting dates are:

- October 26, 2013 - Saturday
- November 23, 2013 - Saturday
- No meeting in December
- January 25, 2014 - Saturday
- February 22, 2014 - Saturday
- March 22, 2014 - Saturday
- April 24, 2014 – Thursday
- May 22, 2014 – Thursday
- June 26, 2014 – Thursday
- July 24, 2014 – Thursday
- August 28, 2014 – Thursday
- September 27, 2014 – Saturday – Annual Meeting

8) Review of all positions and Committees

Chairman Baron asked that each committee chairman send a list of their committee members to both her and to Margret Shoptaw.

a) Treasurer

Gary has come a long way. Looking for grants is the big thing this year. Barb asking Ted to take the position of treasurer. Hoping Gary will move to a committee that he will benefit. Will ask for the motion after the 14th when Ted is appointed. Gary and Ted to meet with KJ to review what has been done in the past.

b) Secretary

- A motion that the minutes of any meeting, be posted to the website, with draft watermark, within 7 days was made by Cmr. Waghorn, 2nd by Cmr. Peekna. Vote: 6 Yes, 0 No.

c) Special Projects

Planning and special projects committees will report and act as one committee.

- ✓ Motion to continue Cmr. Kling as Special Projects Chairman was made by Chairman Baron, 2nd by Cmr. D baron. Vote: 6 Yes, 0 No.

d) Planning

See Special Projects.

e) Aquatic Plant Management

Comr. Waghorn reported that herbicidal treatments and harvesting will continue. They will also continue working on getting DNR grant approved.

- ✓ A motion was made by Comr. Waghorn to use Stantec for herbicidal treatments in 2014. 2nd by Comr. Peekna. Vote: 6 yes, 0 No.
- ✓ A motion was made to approve the Midwest Aquatics proposal and to pay them a \$4,500 down payment, was made by Comr. Waghorn, 2nd by Comr. Bluemel. Vote: 1 Yes, 5 No. Motion defeated.
- ✓ Chairman Baron moved to make Comr. Waghorn chairman of the APM committee. 2nd By Comr. D. Baron. Vote: 6 yes, 0 No

f) Navigation Access and Hydraulic Management

- ✓ Comr. D. Baron and J. Bostrom were approved by unanimous consent as co-chairman of the Navigation Access and Hydraulic management Committee.

g) Information and Education

Margret Shoptaw and Stephanie Waghorn reported on various aspects of the website and responding to face book posts. More information to be presented at next meeting.

- ✓ Margret Shoptaw was approved as chairman of the Information and Education Committee by unanimous consent.

h) Legislative

- ✓ Comr. Peekna was noted as chairman of the Legislative Committee.

i) Finance

- ✓ Gary Hanson was nominated as chairman of the Finance committee by Comr. Peekna, 2nd by Comr. D. Baron. Vote: 6 yes, 0 no.

j) Marketing

- ✓ John Bjork as approved chairman of the marketing Committee by unanimous consent.

k) Website and Newsletter

- ✓ The new website was made official by unanimous consent

9) Opportunity for public to address WWMD commissioners

10) Adjournment

The meeting was adjourned at 12:00 PM by Chairman Baron by unanimous consent.

Name	Address	Phone	E-Mail Address
Dick Kosut	5739 Island View Ct	895-6160	
Gary Hanson	5753 Island View Ct	262-432-1243	
John Bjork	5201 Riverside Rd.	534-5570	
John Bostrom	6609 Riverside Rd	414-899-3284	johnbostrom@hobostrom.com
Lynn Stanley	5962 N. Riverbay Rd	895-3061	lstanley@wi.rr.com
Margaret Shoptaw	5753 Island View Ct	262-432-1243	
Pat Kosut	5739 Island View Ct		
Stephanie Waghorn	5514 W. Peninsula	312-952-1959	stephanie2003@ameritech.net
Sue Peekna	5908 N RIVER BAY RD		
Ted Derse	5621 E Peninsula	514-2567	

7:03 PM

10/02/13

Accrual Basis

Waterford Waterway Management District
Balance Sheet
As of September 30, 2013

	<u>Sep 30, 13</u>
ASSETS	
Current Assets	
Checking/Savings	
Equitable Bank - Checking	4,695.09
Equitable Bank - MM	231,081.27
Total Checking/Savings	<u>235,776.36</u>
Total Current Assets	<u>235,776.36</u>
TOTAL ASSETS	<u>235,776.36</u>
LIABILITIES & EQUITY	
Equity	
Beginning Balance 01/01/2004	3,477.82
Unrestrict (retained earnings)	186,424.13
Net Income	45,874.41
Total Equity	<u>235,776.36</u>
TOTAL LIABILITIES & EQUITY	<u>235,776.36</u>

Waterford Waterway Management District
Income & Expense Budget vs. Actual
 October 2012 through September 2013

	<u>Oct '12 - Sep 13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Intergovernmental Income	86,618.35	59,040.00	27,578.35	146.7%
Other				
Interest Income	476.83	1,100.00	-623.17	43.3%
Miscellaneous Income	300.00			
Sales of WWMD Merchandise	85.00			
Other - Other	0.00	188,758.76	-188,758.76	0.0%
Total Other	861.83	189,858.76	-188,996.93	0.5%
Special Charge Revenue	182,850.00	178,500.00	4,350.00	102.4%
Total Income	270,330.18	427,398.76	-157,068.58	63.3%
Expense				
Administrative	7,394.05	17,300.00	-9,905.95	42.7%
Aquatic Plants	100,085.46	145,000.00	-44,914.54	69.0%
Community Donation	0.00	500.00	-500.00	0.0%
Conservation & Development	194.94	8,550.00	-8,355.06	2.3%
Contingency	0.00	10,000.00	-10,000.00	0.0%
Dredging Reserve	0.00	47,579.50	-47,579.50	0.0%
Dredging/ESR	113,583.26	152,000.00	-38,416.74	74.7%
Information & Education	3,198.06	6,725.00	-3,526.94	47.6%
Prjct Reserve/ Special Projects	0.00	38,244.26	-38,244.26	0.0%
Public Safety	0.00	1,500.00	-1,500.00	0.0%
Total Expense	224,455.77	427,398.76	-202,942.99	52.5%
Net Ordinary Income	45,874.41	0.00	45,874.41	100.0%
Net Income	45,874.41	0.00	45,874.41	100.0%

Waterford Waterway Management District
Income & Expense Detail
 October 2012 through September 2013

Date	Num	Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense						
Income						
Intergovernmental Income						
10/13/2012	WIRE	Racine County Taxing Authority	Dredging ESRT		20,000.00	20,000.00
10/13/2012	EFT		?? Deposit in October	0.00		20,000.00
08/13/2013			FRC phase 2.0		59,040.00	79,040.00
08/26/2013			FRC Phase 2.1 dredging outreach		5,000.00	84,040.00
08/26/2013			FRC phase 2.0 overrun		2,578.35	86,618.35
Total Intergovernmental Income				0.00	86,618.35	86,618.35
Other						
Interest Income						
10/31/2012	WIRE	Equitable Bank	October Interest		43.00	43.00
11/30/2012	22		To record Interest Income		35.96	78.96
12/31/2012	21		Interest Income		30.78	109.74
01/31/2013			Interest		29.41	139.15
02/28/2013			Interest		50.18	189.33
03/27/2013		Equitable Bank	Interest		60.49	249.82
04/30/2013			Interest		63.88	313.70
05/29/2013			Interest		52.64	366.34
07/03/2013	EFT		Deposit		45.80	412.14
07/29/2013			Deposit		27.71	439.85
08/29/2013			Interest		17.16	457.01
09/30/2013		Equitable Bank	Deposit		19.82	476.83
Total Interest Income				0.00	476.83	476.83
Miscellaneous Income						
02/26/2013		Bay Association	Bay Association		300.00	300.00
Total Miscellaneous Income				0.00	300.00	300.00
Sales of WWMD Merchandise						
06/03/2013			Map Sales		50.00	50.00
07/03/2013			Shirt Sales at ESR Open House		25.00	75.00
08/07/2013			Map sales		10.00	85.00
Total Sales of WWMD Merchandise				0.00	85.00	85.00
Total Other				0.00	861.83	861.83
Special Charge Revenue						
10/01/2012		Town of Waterford	Aug Settlement 2011 taxes		4,375.00	4,375.00
10/17/2012	WIRE	Village of Waterford	Village of Waterford		500.00	4,875.00
02/01/2013		Town of Waterford	1st tax payment		84,875.00	89,750.00
02/01/2013		Village of Waterford	1st tax payment		20,125.00	109,875.00
02/26/2013		Village of Waterford	Special Charge revenue-Village		8,050.00	117,925.00
02/26/2013		Town of Waterford	Special Charge Revenue-Town		57,575.00	175,500.00
09/24/2013		Village of Waterford	Special Charge Revenue - Village		875.00	176,375.00
09/24/2013		Town of Waterford	Special Charge Revenue - Town		6,475.00	182,850.00
Total Special Charge Revenue				0.00	182,850.00	182,850.00
Total Income				0.00	270,330.18	270,330.18
Expense						
Administrative						
10/01/2012	1590	Minuteman Press	Annual Meeting printing of packet #15557	81.52		81.52
10/01/2012	1590	Minuteman Press	Newsletter printing #15519	408.00		489.52
10/01/2012	1592	Richard Kosut	Chair Rental Annual meeting	89.34		578.86
10/05/2012	EFT	KJ Tax & Accounting	Quickbooks Monthly fee	50.00		628.86
10/31/2012	23		Balance Adjustment	0.00		628.86
10/31/2012	24		Balance Adjustment	0.00		628.86
11/06/2012	To Print	KJ Tax & Accounting	Accounting	50.00		678.86
11/06/2012	1582	Waterford Chamber of Commerce	Dues Waterford Area Chamber of Commerce	152.00		830.86
11/06/2012	1583	Kelly Cornelius	reimbursed for postage on annual newsletter	219.11		1,049.97
11/06/2012	1595	Brian Marx	gift, agency promo group	120.50		1,170.47
11/06/2012	1594	Southern Lakes Newspapers,LLC	annual meeting budget ad in paper	248.83		1,419.30
11/13/2012	WIRE	Equitable Bank	Check Return Fee #1596	35.00		1,454.30
11/13/2012	EFT	Equitable Bank	Return Check 1597	35.00		1,489.30
11/13/2012	EFT		Reversal		70.00	1,419.30

Waterford Waterway Management District
Income & Expense Detail
October 2012 through September 2013

Date	Num	Name	Memo	Debit	Credit	Balance
12/06/2012	EFT	KJ Tax & Accounting	To record monthly accounting fee.	50.00		1,469.30
01/07/2013	EFT	KJ Tax & Accounting	Accounting Fee	50.00		1,519.30
02/05/2013	EFT	KJ Tax & Accounting	Accounting	100.00		1,619.30
02/25/2013	1602	Kelly Cornelius	Printer Ink for Kely	84.82		1,704.12
02/26/2013	1603	Your Store All	For Storage Rental	385.00		2,089.12
03/06/2013	EFT	KJ Tax & Accounting	Accounting Services	100.00		2,189.12
03/25/2013	EFT	Equitable Bank	Stop Payment fee- Contractor Lost Check	30.00		2,219.12
03/27/2013	EFT	Equitable Bank	Test	0.74		2,219.86
03/27/2013		Equitable Bank	Test		0.32	2,219.54
03/27/2013		Equitable Bank	Test		0.42	2,219.12
04/01/2013	995005	Us Postal Service	Annual Bulk Mail Permit	200.00		2,419.12
04/05/2013	EFT	KJ Tax & Accounting	Monthly Fee	100.00		2,519.12
04/05/2013	EFT	Equitable Bank	Monthly Bank Fee	5.95		2,525.07
05/03/2013	EFT	Equitable Bank	monthly check writing charge	5.95		2,531.02
05/06/2013	EFT	KJ Tax & Accounting	Monthly Accounting Fee	100.00		2,631.02
06/05/2013	EFT	Equitable Bank	Bank Fee.	5.95		2,636.97
06/05/2013	EFT	KJ Tax & Accounting	June Payment	100.00		2,736.97
07/01/2013	EFT	Equitable Bank	Monthly Check Writing Fee	5.95		2,742.92
07/08/2013	EFT	KJ Tax & Accounting	Monthly Service Fee	100.00		2,842.92
08/01/2013	97766843	The Horton Group	Insurance Renewal	2,080.00		4,922.92
08/01/2013	995033	Postmaster	12 month PO box rental	78.00		5,000.92
08/01/2013	995031	County of Racine	invoice 1-2013, 2 topographic maps	40.00		5,040.92
08/05/2013	EFT	Equitable Bank	Bank Fee	5.95		5,046.87
08/05/2013	EFT	KJ Tax & Accounting	Fee	100.00		5,146.87
08/07/2013	Debit	Equitable Bank	transfer fee	5.00		5,151.87
08/12/2013	1605	Us Postal Service	newsletter postage	219.39		5,371.26
08/12/2013	Debit	Equitable Bank	transfer fee	5.00		5,376.26
08/29/2013	995043	Gary Bluemel	markers for white board	3.65		5,379.91
08/31/2013		Equitable Bank	Service Charge - over limit activity charge	12.00		5,391.91
09/03/2013		Equitable Bank	Service charge - refund		12.00	5,379.91
09/04/2013	EFT	Minuteman Press	invoice 17806, newsletter printing	1,002.86		6,382.77
09/05/2013	EFT	KJ Tax & Accounting	Accounting Fee	100.00		6,482.77
09/06/2013	EFT	Equitable Bank	Online Bill Pay Fee	5.95		6,488.72
09/26/2013	EFT	Southern Lakes Newspapers,LLC	Budget posting in newspaper 3X	612.94		7,101.66
09/26/2013	TBD	Agency Promo Group	Water Droplet Award to John Bostrom	173.70		7,275.36
09/26/2013	TBD	Minuteman Press	material for annual meeting	118.69		7,394.05
Total Administrative				7,476.79	82.74	7,394.05
Aquatic Plants						
10/01/2012	1591	Stantec	Water Lilly Treatment #616712	3,502.00		3,502.00
10/01/2012	1593	Clearwater Plant Harvesters	Trial Plant Harvesting #01	8,120.00		11,622.00
11/06/2012	1598	Dennis Hasenfang	for farmer gift-Tom & Nancy Griel for land use	100.00		11,722.00
11/06/2012	1599	Stantec	Post treatment survey & plant mapping	4,100.00		15,822.00
02/26/2013	1604	Department of Natural Resources	Replacement Check for 1601 Grant Application	1,270.00		17,092.00
05/09/2013	995008	Mike W	Food at the Event	115.87		17,207.87
05/09/2013	995010	Stantec	Invoice 681385	1,630.00		18,837.87
05/09/2013	995009	Stantec	Invoice 665654	2,000.00		20,837.87
05/09/2013	995007	Southern Lakes Newspapers,LLC	Event notification	61.69		20,899.56
07/08/2013	995018	Southern Lakes Newspapers,LLC	Harvesting bid notification	60.54		20,960.10
07/08/2013	995019	Stantec	May 2013 chemical weed treatment, invoice 694095	54,927.70		75,887.80
07/08/2013	995028	Dennis Hasenfang	printing of mechanical harvesting bids	4.16		75,891.96
08/01/2013	995032	Stantec	invoice 707788, navigational treatments in June and July	15,708.50		91,600.46
08/13/2013	1606	DNR	Weed harvesting permit	300.00		91,900.46
08/29/2013	7311576	Stantec	invoice 715744, august treatment	8,185.00		100,085.46
Total Aquatic Plants				100,085.46	0.00	100,085.46
Conservation & Development						
07/08/2013	995017	Malchine Farms	Land Lease-No Planting to reduce runoff	50.00		50.00
07/18/2013	995029	Andres Peekna	15 stickers for boating rules box	63.06		113.06
09/26/2013	TBD	Andres Peekna	printing of ordinances	81.88		194.94
Total Conservation & Development				194.94	0.00	194.94
Dredging/ESR						
11/06/2012	1597	Graef	phase 1 effort final work Invoice 75109	11,497.00		11,497.00
11/06/2012	1597	Graef	Phase 1 test table analysis invoice #75309	423.00		11,920.00
11/06/2012	1597	Graef	Phase 2 work began 7/20 invoice #75110	3,373.57		15,293.57
11/06/2012	1597	Graef	Phase 2 lab test collection services Invoice #75169	18,526.69		33,820.26

Waterford Waterway Management District
Income & Expense Detail
October 2012 through September 2013

Date	Num	Name	Memo	Debit	Credit	Balance
11/06/2012	1597	Graef	Phase 2 professional lab data Graef analysis Invoice #75310	18,504.84		52,325.10
02/05/2013	1600	Graef	Invoice 76158	2,050.00		54,375.10
02/05/2013	1600	Graef	Invoice 75867	3,008.00		57,383.10
04/01/2013	995006	Graef	Invoice 0076446	4,040.77		61,423.87
06/05/2013	995013	Graef	Graef-USA, sampling phase 2, invoice #0077204	9,661.50		71,085.37
06/05/2013	995011	Graef	sampling phase 2, invoice #0076946	8,641.46		79,726.83
06/05/2013	76609558	Graef	sampling phase 1, invoice #0077203	658.00		80,384.83
07/08/2013	88209393	Kelly Cornelius	Phase 2.1 Non-Mailing ESR Open House handouts from FedEx office	284.57		80,669.40
07/08/2013	88209394	John Bjork	Phase 2.1 USPS Postage for Postcard Mailing at ESR open house (\$0.33*884 Addresses)	210.47		80,879.87
07/08/2013	88209392	Minuteman Press	Phase 2.1 ESR Open House Postcards (mailing) invoice #17174	264.83		81,144.70
07/08/2013	88209391	Southern Lakes Newspapers,LLC	Phase 2.1 ESR open house public notice	145.06		81,289.76
07/08/2013	88203391	Graef	phase 2.1 Public Outreach; Graef invoice 77205, Professional services associated w/Open House	556.00		81,845.76
07/08/2013	88209395	Graef	phase 2.1 Public Outreach, Graef invoice 77601, Professional services associated w/Open House	6,065.00		87,910.76
07/08/2013	88209396	Graef	phase 2, invoice 77599, data tables and analysis	340.00		88,250.76
07/18/2013	995030	Waterford Recreation Department	phase 2.1, evergreen rental, open house	100.00		88,350.76
08/07/2013	99759131	Graef	invoice 77909, phase 2.1 public outreach	3,388.50		91,739.26
08/07/2013	99759133	Graef	invoice 77910, phase 2.0 sampling	1,844.00		93,583.26
08/07/2013	997559134	Graef	invoice 77205, phase 2.1 public outreach	556.00		94,139.26
08/07/2013	995040	Graef	Invoice 77601, phase 2.1 pubic outreach	6,065.00		100,204.26
08/08/2013	995041	Graef	phase 3, 7.16.13 proposal, down payment	20,000.00		120,204.26
08/26/2013			reimbursement for overpymt			113,583.26
Total Dredging/ESR				120,204.26	6,621.00	113,583.26
Information & Education						
11/06/2012	1597	Graef	Graef project web link for 3rd qtr services	90.00		90.00
02/05/2013	1600	Graef	Invoice 76159	30.00		120.00
02/05/2013	1600	Graef	Invoice 75866	60.00		180.00
04/01/2013	995004	Barb Baron	Seminar-Fox River Summit	70.00		250.00
06/05/2013	995014	Graef	Graef-USA, web hosting, invoice #0077202	30.00		280.00
06/06/2013	995015	Graef	Graef-USA, web hosting, invoice #0076942	30.00		310.00
07/08/2013	995027	Graef	Web Hosting Fees	30.00		340.00
07/08/2013	995020	Waterford Chamber of Commerce	Waterford Chamber of Commerce via Melissa Martin	50.00		390.00
08/07/2013	99759132	Graef	invoice 77909, phase 2.1 public outreach	2,400.00		2,790.00
08/07/2013	995037	Graef	invoice 77911, web page hosting	30.00		2,820.00
08/29/2013	7311577	Starks Ark	Pontoon Classroom with Chamber of Commerce	300.00		3,120.00
08/29/2013	995044	GoDaddy	via Margaret Shoptaw - 1 yr website hosting, waterfordwmd.com	48.06		3,168.06
09/26/2013	TBD	Graef	Web hosting	30.00		3,198.06
Total Information & Education				3,198.06	0.00	3,198.06
Total Expense				231,159.51	6,703.74	224,455.77
Net Ordinary Income				231,159.51	277,033.92	45,874.41
Net Income				231,159.51	277,033.92	45,874.41

7:19 PM

10/02/13

Accrual Basis

Waterford Waterway Management District
Expenses by Vendor Detail
 October 2012 through September 2013

Type	Date	Num	Memo	Account	Debit	Credit	Balance
Agency Promo Group							
Check	09/26/2013	TBD	Water Droplet Award to John Bostrom	Administrative	173.70		173.70
Total Agency Promo Group					173.70	0.00	173.70
Andres Peekna							
Check	07/18/2013	995029	15 stickers for boating rules box	Conservation & Dev...	63.06		63.06
Check	09/26/2013	TBD	printing of ordinances	Conservation & Dev...	81.88		144.94
Total Andres Peekna					144.94	0.00	144.94
Barb Baron							
Check	04/01/2013	995004	Seminar-Fox River Summit	Information & Educa...	70.00		70.00
Total Barb Baron					70.00	0.00	70.00
Brian Marx							
Check	11/06/2012	1595	gift, agency promo group	Administrative	120.50		120.50
Total Brian Marx					120.50	0.00	120.50
Clearwater Plant Harvesters							
Check	10/01/2012	1593	Trial Plant Harvesting #01	Aquatic Plants	8,120.00		8,120.00
Total Clearwater Plant Harvesters					8,120.00	0.00	8,120.00
Dennis Hasenfang							
Check	11/06/2012	1598	for farmer gift-Tom & Nancy Griel for land use	Aquatic Plants	100.00		100.00
Check	07/08/2013	995028	printing of mechanical harvesting bids	Aquatic Plants	4.16		104.16
Total Dennis Hasenfang					104.16	0.00	104.16
Department of Natural Resources							
Check	02/26/2013	1604	Replacement Check for 1601 Grant Application	Aquatic Plants	1,270.00		1,270.00
Total Department of Natural Resources					1,270.00	0.00	1,270.00
DNR							
Check	08/13/2013	1606	Weed harvesting permit	Aquatic Plants	300.00		300.00
Total DNR					300.00	0.00	300.00
Equitable Bank							
Deposit	10/31/2012	WIRE	October Interest	Interest Income		43.00	-43.00
Check	11/13/2012	WIRE	Check Return Fee #1596	Administrative	35.00		-8.00
Check	11/13/2012	EFT	Return Check 1597	Administrative	35.00		27.00
Check	03/25/2013	EFT	Stop Payment fee- Contractor Lost Check	Administrative	30.00		57.00
Check	03/27/2013	EFT	Test	Administrative	0.74		57.74
Deposit	03/27/2013		Test	Administrative		0.32	57.42
Deposit	03/27/2013		Test	Administrative		0.42	57.00
Deposit	03/27/2013		Interest	Interest Income		60.49	-3.49
Check	04/05/2013	EFT	Monthly Bank Fee	Administrative	5.95		2.46
Check	05/03/2013	EFT	monthly check writing charge	Administrative	5.95		8.41
Check	06/05/2013	EFT	Bank Fee.	Administrative	5.95		14.36
Check	07/01/2013	EFT	Monthly Check Writing Fee	Administrative	5.95		20.31
Check	08/05/2013	EFT	Bank Fee	Administrative	5.95		26.26
Check	08/07/2013	Debit	transfer fee	Administrative	5.00		31.26
Check	08/12/2013	Debit	transfer fee	Administrative	5.00		36.26
Check	08/31/2013		Service Charge - over limit activity charge	Administrative	12.00		48.26
Deposit	09/03/2013		Service charge - refund	Administrative		12.00	36.26
Check	09/06/2013	EFT	Online Bill Pay Fee	Administrative	5.95		42.21
Deposit	09/30/2013		Deposit	Interest Income		19.82	22.39
Total Equitable Bank					158.44	136.05	22.39
GoDaddy							
Check	08/29/2013	995044	via Margaret Shoptaw - 1 yr website hosting, waterfordwwmd.com	Information & Educa...	48.06		48.06
Total GoDaddy					48.06	0.00	48.06
Graef							
Check	11/06/2012	1597	Graef project web link for 3rd qtr services	Information & Educa...	90.00		90.00
Check	11/06/2012	1597	phase 1 effort final work Invoice 75109	Dredging/ESR	11,497.00		11,587.00
Check	11/06/2012	1597	Phase 1 test table analysis invoice #75309	Dredging/ESR	423.00		12,010.00
Check	11/06/2012	1597	Phase 2 work began 7/20 invoice #75110	Dredging/ESR	3,373.57		15,383.57
Check	11/06/2012	1597	Phase 2 lab test collection services Invoice #75169	Dredging/ESR	18,526.69		33,910.26

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Accrual Basis

Waterford Waterway Management District
Expenses by Vendor Detail
October 2012 through September 2013

Type	Date	Num	Memo	Account	Debit	Credit	Balance
Check	11/06/2012	1597	Phase 2 professional lab data Graef analysis Invoice #75310	Dredging/ESR	18,504.84		52,415.10
Check	02/05/2013	1600	Invoice 76158	Dredging/ESR	2,050.00		54,465.10
Check	02/05/2013	1600	Invoice 76159	Information & Educa...	30.00		54,495.10
Check	02/05/2013	1600	Invoice 75867	Dredging/ESR	3,008.00		57,503.10
Check	02/05/2013	1600	Invoice 75866	Information & Educa...	60.00		57,563.10
Check	04/01/2013	995006	Invoice 0076446	Dredging/ESR	4,040.77		61,603.87
Check	06/05/2013	995014	Graef-USA, web hosting, invoice #0077202	Information & Educa...	30.00		61,633.87
Check	06/05/2013	995013	Graef-USA, sampling phase 2, invoice #0077204	Dredging/ESR	9,661.50		71,295.37
Check	06/05/2013	995011	sampling phase 2, invoice #0076946	Dredging/ESR	8,641.46		79,936.83
Check	06/05/2013	76609558	sampling phase 1, invoice #0077203	Dredging/ESR	658.00		80,594.83
Check	06/06/2013	995015	Graef-USA, web hosting, invoice #0076942	Information & Educa...	30.00		80,624.83
Check	07/08/2013	88203391	phase 2.1 Public Outreach; Graef invoice 77205, Professional services associated w/Open House	Dredging/ESR	556.00		81,180.83
Check	07/08/2013	88209395	phase 2.1 Public Outreach, Graef invoice 77601, Professional services associated w/Open House	Dredging/ESR	6,065.00		87,245.83
Check	07/08/2013	995027	Web Hosting Fees	Information & Educa...	30.00		87,275.83
Check	07/08/2013	88209396	phase 2, invoice 77599, data tables and analysis	Dredging/ESR	340.00		87,615.83
Check	08/07/2013	99759131	invoice 77909, phase 2.1 public outreach	Dredging/ESR	3,388.50		91,004.33
Check	08/07/2013	99759132	invoice 77909, phase 2.1 public outreach	Information & Educa...	2,400.00		93,404.33
Check	08/07/2013	995037	invoice 77911, web page hosting	Information & Educa...	30.00		93,434.33
Check	08/07/2013	99759133	invoice 77910, phase 2.0 sampling	Dredging/ESR	1,844.00		95,278.33
Check	08/07/2013	997559134	invoice 77205, phase 2.1 public outreach	Dredging/ESR	556.00		95,834.33
Check	08/07/2013	995040	Invoice 77601, phase 2.1 public outreach	Dredging/ESR	6,065.00		101,899.33
Check	08/08/2013	995041	phase 3, 7.16.13 proposal, down payment	Dredging/ESR	20,000.00		121,899.33
Check	09/26/2013	TBD	Web hosting	Information & Educa...	30.00		121,929.33
Total Graef					121,929.33	0.00	121,929.33
John Bjork							
Check	07/08/2013	88209394	Phase 2.1 USPS Postage for Postcard Mailing at ESR open house (\$0.33*884 Addresses)	Dredging/ESR	210.47		210.47
Total John Bjork					210.47	0.00	210.47
Kelly Cornelius							
Check	11/06/2012	1583	reimbursed for postage on annual newsletter	Administrative	219.11		219.11
Check	02/25/2013	1602	Printer Ink for Kely	Administrative	84.82		303.93
Check	07/08/2013	88209393	Phase 2.1 Non-Mailing ESR Open House handouts from FedEx office	Dredging/ESR	284.57		588.50
Total Kelly Cornelius					588.50	0.00	588.50
KJ Tax & Accounting							
Check	10/05/2012	EFT	Quickbooks Monthly fee	Administrative	50.00		50.00
Check	11/06/2012	To Print	Accounting	Administrative	50.00		100.00
Check	12/06/2012	EFT	To record monthly accounting fee.	Administrative	50.00		150.00
Check	01/07/2013	EFT	Accounting Fee	Administrative	50.00		200.00
Check	02/05/2013	EFT	Accounting	Administrative	100.00		300.00
Check	03/06/2013	EFT	Accounting Services	Administrative	100.00		400.00
Check	04/05/2013	EFT	Monthly Fee	Administrative	100.00		500.00
Check	05/06/2013	EFT	Monthly Accounting Fee	Administrative	100.00		600.00
Check	06/05/2013	EFT	June Payment	Administrative	100.00		700.00
Check	07/08/2013	EFT	Monthly Service Fee	Administrative	100.00		800.00
Check	08/05/2013	EFT	Fee	Administrative	100.00		900.00
Check	09/05/2013	EFT	Accounting Fee	Administrative	100.00		1,000.00
Total KJ Tax & Accounting					1,000.00	0.00	1,000.00
Malchine Farms							
Check	07/08/2013	995017	Land Lease-No Planting to reduce runoff	Conservation & Dev...	50.00		50.00
Total Malchine Farms					50.00	0.00	50.00
Mike W							
Check	05/09/2013	995008	Food at the Event	Aquatic Plants	115.87		115.87
Total Mike W					115.87	0.00	115.87
Minuteman Press							
Check	10/01/2012	1590	Annual Meeting printing of packet #15557	Administrative	81.52		81.52
Check	10/01/2012	1590	Newsletter printing #15519	Administrative	408.00		489.52
Check	07/08/2013	88209392	Phase 2.1 ESR Open House Postcards (mailing) invoice #17174	Dredging/ESR	264.83		754.35
Check	09/04/2013	EFT	invoice 17806, newsletter printing	Administrative	1,002.86		1,757.21
Check	09/26/2013	TBD	material for annual meeting	Administrative	118.69		1,875.90
Total Minuteman Press					1,875.90	0.00	1,875.90
Postmaster							

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Accrual Basis

Waterford Waterway Management District Expenses by Vendor Detail October 2012 through September 2013

Type	Date	Num	Memo	Account	Debit	Credit	Balance
Check	08/01/2013	995033	12 month PO box rental	Administrative	78.00		78.00
Total Postmaster					78.00	0.00	78.00
Racine County Taxing Authority							
Deposit	10/13/2012	WIRE	Dredging ESRT	Intergovernmental In...		20,000.00	-20,000.00
Total Racine County Taxing Authority					0.00	20,000.00	-20,000.00
Richard Kosut							
Check	10/01/2012	1592	Chair Rental Annual meeting	Administrative	89.34		89.34
Total Richard Kosut					89.34	0.00	89.34
Southern Lakes Newspapers,LLC							
Check	11/06/2012	1594	annual meeting budget ad in paper	Administrative	248.83		248.83
Check	05/09/2013	995007	Event notification	Aquatic Plants	61.69		310.52
Check	07/08/2013	995018	Harvesting bid notification	Aquatic Plants	60.54		371.06
Check	07/08/2013	88209391	Phase 2.1 ESR open house public notice	Dredging/ESR	145.06		516.12
Check	09/26/2013	EFT	Budget posting in newspaper 3X	Administrative	612.94		1,129.06
Total Southern Lakes Newspapers,LLC					1,129.06	0.00	1,129.06
Stantec							
Check	10/01/2012	1591	Water Lilly Treatment #616712	Aquatic Plants	3,502.00		3,502.00
Check	11/06/2012	1599	Post treatment survey & plant mapping	Aquatic Plants	4,100.00		7,602.00
Check	05/09/2013	995010	Invoice 681385	Aquatic Plants	1,630.00		9,232.00
Check	05/09/2013	995009	Invoice 665654	Aquatic Plants	2,000.00		11,232.00
Check	07/08/2013	995019	May 2013 chemical weed treatment, invoice 694095	Aquatic Plants	54,927.70		66,159.70
Check	08/01/2013	995032	invoice 707788, navigational treatments in June and July	Aquatic Plants	15,708.50		81,868.20
Check	08/29/2013	7311576	invoice 715744, august treatment	Aquatic Plants	8,185.00		90,053.20
Total Stantec					90,053.20	0.00	90,053.20
Starks Ark							
Check	08/29/2013	7311577	Pontoon Classroom with Chamber of Commerce	Information & Educa...	300.00		300.00
Total Starks Ark					300.00	0.00	300.00
The Horton Group							
Check	08/01/2013	97766843	Insurance Renewal	Administrative	2,080.00		2,080.00
Total The Horton Group					2,080.00	0.00	2,080.00
Us Postal Service							
Check	04/01/2013	995005	Annual Bulk Mail Permit	Administrative	200.00		200.00
Check	08/12/2013	1605	newsletter postage	Administrative	219.39		419.39
Total Us Postal Service					419.39	0.00	419.39
Waterford Chamber of Commerce							
Check	11/06/2012	1582	Dues Waterford Area Chamber of Commerce	Administrative	152.00		152.00
Check	07/08/2013	995020	Waterford Chamber of Commerce via Melissa Martin	Information & Educa...	50.00		202.00
Total Waterford Chamber of Commerce					202.00	0.00	202.00
Waterford Recreation Department							
Check	07/18/2013	995030	phase 2.1, evergreen rental, open house	Dredging/ESR	100.00		100.00
Total Waterford Recreation Department					100.00	0.00	100.00
Your Store All							
Check	02/26/2013	1603	For Storage Rental	Administrative	385.00		385.00
Total Your Store All					385.00	0.00	385.00
TOTAL					231,115.86	20,136.05	210,979.81

Waterford Waterway Management District

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Register: Equitable Bank - Checking
 From 10/01/2012 through 09/30/2013
 Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
10/01/2012	1590	Minuteman Press	-split- Administrative	Annual Meetin...	489.52	X		753.21
			Administrative	Annual Meetin...	-81.52			
			Administrative	Newsletter prin...	-408.00			
10/01/2012	1591	Stantec	Aquatic Plants	Water Lilly Tre...	3,502.00	X		-2,748.79
10/01/2012	1592	Richard Kosut	Administrative	Chair Rental A...	89.34	X		-2,838.13
10/01/2012	1593	Clearwater Plant Har...	Aquatic Plants	Trial Plant Har...	8,120.00	X		-10,958.13
10/01/2012			Equitable Bank - MM	Funds Transfer		X	11,300.00	341.87
10/05/2012	EFT	KJ Tax & Accounting	Administrative	Quickbooks M...	50.00	X		291.87
10/13/2012			Intergovernmental Inco...	Deposit- Racin...		X	20,000.00	20,291.87
10/17/2012			Special Charge Revenue	Deposit-Villag...		X	500.00	20,791.87
10/19/2012			Equitable Bank - MM	Funds Transfer	19,000.00	X		1,791.87
10/31/2012	23		Administrative	VOID: Balance...		X		1,791.87
11/06/2012	To Print	KJ Tax & Accounting	Administrative	Accounting	50.00	X		1,741.87
11/06/2012	1582	Waterford Chamber ...	Administrative		152.00	X		1,589.87
11/06/2012	1583	Kelly Cornelius	Administrative		219.11	X		1,370.76
11/06/2012	1594	Southern Lakes New...	Administrative	Annual Meetin...	248.83	X		1,121.93
11/06/2012	1595	Brian Marx	Administrative	Thank you Gift	120.50	X		1,001.43
11/06/2012	1597	Graef	Information & Education	Web Site	90.00	X		911.43
11/06/2012	1597	Graef	Dredging/ESR	Dredging Project	11,497.00	X		-10,585.57
11/06/2012	1597	Graef	Dredging/ESR	Dredging Project	423.00	X		-11,008.57
11/06/2012	1597	Graef	Dredging/ESR	Dredging Project	3,373.57	X		-14,382.14

Waterford Waterway Management District

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Register: Equitable Bank - Checking
 From 10/01/2012 through 09/30/2013
 Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
11/06/2012	1597	Graef	Dredging/ESR	Dredging Project	18,526.69	X		-32,908.83
11/06/2012	1597	Graef	Dredging/ESR	Dredging Project	18,504.84	X		-51,413.67
11/06/2012	1598	Dennis Hasenfang	Aquatic Plants	Farmer Gift	100.00	X		-51,513.67
11/06/2012	1599	Stantec	Aquatic Plants	Aquatic Payment	4,100.00	X		-55,613.67
11/13/2012			Equitable Bank - MM	Deposit		X	60,000.00	4,386.33
11/13/2012			Administrative	Deposit		X	70.00	4,456.33
11/13/2012	EFT	Equitable Bank	Administrative	Service Fee	35.00	X		4,421.33
11/13/2012	EFT	Equitable Bank	Equitable Bank - MM	VOID:		X		4,421.33
11/13/2012	WIRE	Equitable Bank	Administrative	Return Fee	35.00	X		4,386.33
12/06/2012	EFT	KJ Tax & Accounting	Administrative	Monthly Fee	50.00	X		4,336.33
12/31/2012	20		Equitable Bank - Chec...	Balance Adjust...	1,457.00	X		2,879.33
12/31/2012	20		Equitable Bank - Chec...	Balance Adjust...		X	1,457.00	4,336.33
01/07/2013	EFT	KJ Tax & Accounting	Administrative	Accounting	50.00	X		4,286.33
01/30/2013			Equitable Bank - MM	Funds Transfer		X	4,138.33	8,424.66
02/05/2013	EFT	KJ Tax & Accounting	Administrative	Accounting	100.00	X		8,324.66
02/05/2013	1600	Graef	-split-	Conservation a...	5,148.00	X		3,176.66
			Dredging/ESR	Invoice 76158	-2,050.00			
			Information & Education	Invoice 76159	-30.00			
			Dredging/ESR	Invoice 75867	-3,008.00			
			Information & Education	Invoice 75866	-60.00			
02/25/2013	1602	Kelly Cornelius	Administrative	Printer Ink for ...	84.82	X		3,091.84
02/26/2013	1603	Your Store All	Administrative	For Storage Re...	385.00	X		2,706.84

Waterford Waterway Management District

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Register: Equitable Bank - Checking
 From 10/01/2012 through 09/30/2013
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<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
02/26/2013	1604	Department of Natur...	Aquatic Plants	Replacement C...	1,270.00	X		1,436.84
02/26/2013			Equitable Bank - MM	Funds Transfer		X	2,563.16	4,000.00
03/06/2013	EFT	KJ Tax & Accounting	Administrative		100.00	X		3,900.00
03/25/2013	EFT	Equitable Bank	Administrative	Stop Payment f...	30.00	X		3,870.00
03/26/2013			Equitable Bank - MM	Funds Transfer		X	4,340.77	8,210.77
03/27/2013			Administrative	Deposit		X	0.32	8,211.09
03/27/2013			Administrative	Deposit		X	0.42	8,211.51
03/27/2013	EFT	Equitable Bank	Administrative	Test	0.74	X		8,210.77
04/01/2013	995004	Barb Baron	Information & Education	Seminar-Fox R...	70.00	X		8,140.77
04/01/2013	995005	Us Postal Service	Administrative	Annual Bulk M...	200.00	X		7,940.77
04/01/2013	995006	Graef	Dredging/ESR	Invoice 0076446	4,040.77	X		3,900.00
04/05/2013	EFT	KJ Tax & Accounting	Administrative		100.00	X		3,800.00
04/05/2013	EFT	Equitable Bank	Administrative		5.95	X		3,794.05
05/03/2013	EFT	Equitable Bank	Administrative	monthly check ...	5.95	X		3,788.10
05/06/2013	EFT	Equitable Bank	Equitable Bank - MM	VOID: Deposit...		X	0.00	3,788.10
05/06/2013	EFT	KJ Tax & Accounting	Administrative	Monthly Accou...	100.00	X		3,688.10
05/06/2013			Equitable Bank - MM	Funds Transfer		X	4,000.00	7,688.10
05/09/2013	995007	Southern Lakes New...	Aquatic Plants	Event notificati...	61.69	X		7,626.41
05/09/2013	995008	Mike W	Aquatic Plants	Food at the Eve...	115.87	X		7,510.54
05/09/2013	995009	Stantec	Aquatic Plants	Invoice 665654	2,000.00	X		5,510.54

Waterford Waterway Management District

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Register: Equitable Bank - Checking
 From 10/01/2012 through 09/30/2013
 Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
05/09/2013	995010	Stantec	Aquatic Plants	Invoice 681385	1,630.00	X		3,880.54
05/31/2013			Equitable Bank - MM	Funds Transfer		X	19,000.00	22,880.54
06/03/2013			Other:Sales of WWMD...	Deposit		X	50.00	22,930.54
06/05/2013	EFT	Equitable Bank	Administrative	Bank Fee.	5.95	X		22,924.59
06/05/2013	EFT	KJ Tax & Accounting	Administrative	June Payment	100.00	X		22,824.59
06/05/2013	995011	Graef	Dredging/ESR	sampling phase...	8,641.46	X		14,183.13
06/05/2013	995013	Graef	Dredging/ESR	Graef-USA, sa...	9,661.50	X		4,521.63
06/05/2013	995014	Graef	Information & Education	Graef-USA, we...	30.00	X		4,491.63
06/05/2013	76609558	Graef	Dredging/ESR		658.00	X		3,833.63
06/06/2013	995015	Graef	Information & Education	Invoice #00769...	30.00	X		3,803.63
07/01/2013	EFT	Equitable Bank	Administrative	Monthly Check...	5.95	X		3,797.68
07/03/2013			Other:Sales of WWMD...	Deposit		X	25.00	3,822.68
07/08/2013	EFT	KJ Tax & Accounting	Administrative	Monthly Servic...	100.00	X		3,722.68
07/08/2013	995017	Malchine Farms	Conservation & Devel...	Land Lease-No...	50.00	X		3,672.68
07/08/2013	995018	Southern Lakes New...	Aquatic Plants	Harvesting bid ...	60.54	X		3,612.14
07/08/2013	995019	Stantec	Aquatic Plants	May 2013 che...	54,927.70	X		-51,315.56
07/08/2013	995020	Waterford Chamber ...	Information & Education	Waterford Cha...	50.00	X		-51,365.56
07/08/2013	995027	Graef	Information & Education	Web Hosting F...	30.00	X		-51,395.56
07/08/2013	995028	Dennis Hasenfang	Aquatic Plants	printing of mec...	4.16	X		-51,399.72
07/08/2013	88203391	Graef	Dredging/ESR	phase 2.1 Publi...	556.00	X		-51,955.72

Waterford Waterway Management District

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Register: Equitable Bank - Checking

From 10/01/2012 through 09/30/2013

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
07/08/2013	88209391	Southern Lakes New...	Dredging/ESR	Phase 2.1 ESR ...	145.06	X		-52,100.78
07/08/2013	88209392	Minuteman Press	Dredging/ESR	Phase 2.1 ESR ...	264.83	X		-52,365.61
07/08/2013	88209393	Kelly Cornelius	Dredging/ESR	Phase 2.1 Non-...	284.57	X		-52,650.18
07/08/2013	88209394	John Bjork	Dredging/ESR	Phase 2.1 USP...	210.47	X		-52,860.65
07/08/2013	88209395	Graef	Dredging/ESR	phase 2.1 Publi...	6,065.00	X		-58,925.65
07/08/2013	88209396	Graef	Dredging/ESR	phase 2, invoic...	340.00	X		-59,265.65
07/08/2013			Equitable Bank - MM	Funds Transfer		X	65,168.33	5,902.68
07/18/2013	995029	Andres Peekna	Conservation & Devel...	15 stickers for ...	63.06	X		5,839.62
07/18/2013	995030	Waterford Recreatio...	Dredging/ESR	phase 2.1, ever...	100.00	X		5,739.62
08/01/2013	995031	County of Racine	Administrative	invoice 1-2013,...	40.00	X		5,699.62
08/01/2013	995032	Stantec	Aquatic Plants	invoice 707788...	15,708.50	X		-10,008.88
08/01/2013	995033	Postmaster	Administrative	12 month PO b...	78.00	X		-10,086.88
08/01/2013	97766843	The Horton Group	Administrative	Insurance Rene...	2,080.00	X		-12,166.88
08/02/2013			Equitable Bank - MM	Funds Transfer		X	14,283.50	2,116.62
08/05/2013	EFT	Equitable Bank	Administrative	Bank Fee	5.95	X		2,110.67
08/05/2013	EFT	KJ Tax & Accounting	Administrative	Fee	100.00	X		2,010.67
08/07/2013			Other:Sales of WWMD...	Deposit		X	10.00	2,020.67
08/07/2013	Debit	Equitable Bank	Administrative	transfer fee	5.00	X		2,015.67
08/07/2013	995037	Graef	Information & Education	invoice 77911, ...	30.00	X		1,985.67
08/07/2013	995040	Graef	Dredging/ESR	Invoice 77601, ...	6,065.00	X		-4,079.33

Waterford Waterway Management District

10/2/2013 7:23 PM

Register: Equitable Bank - Checking
 From 10/01/2012 through 09/30/2013
 Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
08/07/2013	99759131	Graef	Dredging/ESR	invoice 77909, ...	3,388.50	X		-7,467.83
08/07/2013	99759132	Graef	Information & Education	invoice 77909, ...	2,400.00	X		-9,867.83
08/07/2013	99759133	Graef	Dredging/ESR	invoice 77910, ...	1,844.00	X		-11,711.83
08/07/2013	997559134	Graef	Dredging/ESR	invoice 77205, ...	556.00	X		-12,267.83
08/07/2013			Equitable Bank - MM	Funds Transfer		X	6,032.83	-6,235.00
08/08/2013	995041	Graef	Dredging/ESR	phase 3, 7.16.1...	20,000.00	X		-26,235.00
08/08/2013			Equitable Bank - MM	Funds Transfer		X	20,000.00	-6,235.00
08/12/2013	Debit	Equitable Bank	Administrative	transfer fee	5.00	X		-6,240.00
08/12/2013	1605	Us Postal Service	Administrative	newsletter post...	219.39	X		-6,459.39
08/12/2013			Equitable Bank - MM	Funds Transfer		X	4,000.00	-2,459.39
08/12/2013			Equitable Bank - MM	Funds Transfer		X	2,100.00	-359.39
08/12/2013			Equitable Bank - MM	Funds Transfer		X	5,000.00	4,640.61
08/13/2013	1606	DNR	Aquatic Plants	Weed harvestin...	300.00			4,340.61
08/26/2013			Equitable Bank - MM	Funds Transfer		X	10,000.00	14,340.61
08/29/2013	995043	Gary Bluemel	Administrative	markers for wh...	3.65			14,336.96
08/29/2013	995044	GoDaddy	Information & Education	via Margaret S...	48.06	X		14,288.90
08/29/2013	7311576	Stantec	Aquatic Plants	invoice 715744...	8,185.00	X		6,103.90
08/29/2013	7311577	Starks Ark	Information & Education	Pontoon Classr...	300.00	X		5,803.90
09/04/2013	EFT	Minuteman Press	Administrative	invoice 17806, ...	1,002.86	X		4,801.04
09/05/2013	EFT	KJ Tax & Accounting	Administrative	Accounting Fee	100.00	X		4,701.04

Waterford Waterway Management District

10/2/2013 7:23 PM

Register: Equitable Bank - Checking
 From 10/01/2012 through 09/30/2013
 Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
09/06/2013	EFT	Equitable Bank	Administrative	Online Bill Pay...	5.95	X		4,695.09
09/25/2013			Equitable Bank - MM	Deposit		X	1,017.21	5,712.30
09/26/2013	EFT	Southern Lakes New...	Administrative	Budget posting...	612.94	X		5,099.36
09/26/2013	TBD	Agency Promo Group	Administrative	Water Droplet ...	173.70			4,925.66
09/26/2013	TBD	Graef	Information & Education	Web hosting	30.00			4,895.66
09/26/2013	TBD	Andres Peekna	Conservation & Devel...	printing of ordi...	81.88			4,813.78
09/26/2013	TBD	Minuteman Press	Administrative	material for an...	118.69			4,695.09

Waterford Waterway Management District

10/2/2013 7:24 PM

Register: Equitable Bank - MM
 From 10/01/2012 through 09/30/2013
 Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
10/01/2012			Special Charge Revenue	Deposit-Town ...		X	4,375.00	193,034.22
10/01/2012			Equitable Bank - Chec...	Funds Transfer	11,300.00	X		181,734.22
10/13/2012			Intergovernmental Inco...	VOID: Deposit		X	0.00	181,734.22
10/19/2012			Equitable Bank - Chec...	Funds Transfer		X	19,000.00	200,734.22
10/31/2012			Other:Interest Income	Deposit		X	43.00	200,777.22
10/31/2012	24		Administrative	VOID: Balance...		X		200,777.22
11/13/2012		Equitable Bank	Equitable Bank - Chec...	To transfer mo...	60,000.00	X		140,777.22
11/13/2012	EFT	Equitable Bank	Equitable Bank - Chec...	Transfer of Fun...		X		140,777.22
11/30/2012	22		Other:Interest Income	To record Inter...		X	35.96	140,813.18
12/31/2012	21		Other:Interest Income	Interest Income		X	30.78	140,843.96
01/30/2013			Equitable Bank - Chec...	Funds Transfer	4,138.33	X		136,705.63
01/31/2013			Other:Interest Income	Interest		X	29.41	136,735.04
02/01/2013			-split- Special Charge Revenue Special Charge Revenue	Deposit-Town ... 1st tax payment 1st tax payment		X	105,000.00 84,875.00 20,125.00	241,735.04
02/26/2013			-split- Special Charge Revenue Miscellaneous Income Special Charge Revenue	Deposit Special Charge... Bay Association Special Charge...		X	65,925.00 8,050.00 300.00 57,575.00	307,660.04
02/26/2013			Equitable Bank - Chec...	Funds Transfer	2,563.16	X		305,096.88
02/28/2013			Other:Interest Income	Interest		X	50.18	305,147.06
03/26/2013			Equitable Bank - Chec...	Funds Transfer	4,340.77	X		300,806.29
03/27/2013			Other:Interest Income	Deposit		X	60.49	300,866.78

Waterford Waterway Management District

10/2/2013 7:24 PM

Register: Equitable Bank - MM
 From 10/01/2012 through 09/30/2013
 Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
04/30/2013			Other:Interest Income	Interest		X	63.88	300,930.66
05/06/2013	EFT	Equitable Bank	Equitable Bank - Chec...			X	0.00	300,930.66
05/06/2013			Equitable Bank - Chec...	Funds Transfer	4,000.00	X		296,930.66
05/29/2013			Other:Interest Income	Interest		X	52.64	296,983.30
05/31/2013			Equitable Bank - Chec...	Funds Transfer	19,000.00	X		277,983.30
07/03/2013			Other:Interest Income	Deposit		X	45.80	278,029.10
07/08/2013			Equitable Bank - Chec...	Funds Transfer	65,168.33	X		212,860.77
07/29/2013			Other:Interest Income	Deposit		X	27.71	212,888.48
08/02/2013			Equitable Bank - Chec...	Funds Transfer	14,283.50	X		198,604.98
08/07/2013			Equitable Bank - Chec...	Funds Transfer	6,032.83	X		192,572.15
08/08/2013			Equitable Bank - Chec...	Funds Transfer	20,000.00	X		172,572.15
08/12/2013			Equitable Bank - Chec...	Funds Transfer	4,000.00	X		168,572.15
08/12/2013			Equitable Bank - Chec...	Funds Transfer	2,100.00	X		166,472.15
08/12/2013			Equitable Bank - Chec...	Funds Transfer	5,000.00	X		161,472.15
08/13/2013			Intergovernmental Inco...	Deposit		X	59,040.00	220,512.15
08/26/2013			Dredging/ESR	Deposit		X	6,621.00	227,133.15
08/26/2013			Intergovernmental Inco...	Deposit		X	5,000.00	232,133.15
08/26/2013			Intergovernmental Inco...	Deposit		X	2,578.35	234,711.50
08/26/2013			Equitable Bank - Chec...	Funds Transfer	10,000.00	X		224,711.50
08/29/2013			Other:Interest Income	Interest		X	17.16	224,728.66

Waterford Waterway Management District

10/2/2013 7:24 PM

Register: Equitable Bank - MM

From 10/01/2012 through 09/30/2013

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
08/31/2013		Equitable Bank	Administrative	Service Charge...	12.00	X		224,716.66
09/03/2013			Administrative	Deposit		X	12.00	224,728.66
09/24/2013			Special Charge Revenue	Special Charge...		X	875.00	225,603.66
09/24/2013			Special Charge Revenue	Special Charge...		X	6,475.00	232,078.66
09/25/2013		Equitable Bank	Equitable Bank - Chec...	transfer of funds	1,017.21	X		231,061.45
09/30/2013			Other:Interest Income	Deposit		X	19.82	231,081.27

WWMD

Eco System Project meeting 10.4.2013, at 3:45 PM at Waterford Town Hall

WWMD ESR Project Team: Jim Pindel, Dick Kosut, Andres Peekna, Paul Kling, Don Baron

Agenda

- Reviews of Phase 3 project work and current details we should provide in support to Graef
 - Sediment sites updates
 - Sediment contents values
 - Review Graef 9/13 notes on meeting with DNR team, including Elaine Johnson, new project mgr.

- Review final draft of letter to owners from the ESR Project Team regards to annual meeting

- Public information planning for ESR Project on the new website

The Waterford Waterway Management District (WWMD) would like to extend its appreciation to everyone who attended the annual meeting of on September 21. Active participation by riparian owners in our discussions and decisions is vital to the WWMD's mission. At the meeting, the 2014 WWMD budget was passed without an increase in the annual assessment for riparian properties.

The Ecosystem Restoration Project was discussed during the proceedings. Some riparian owners inquired about the total cost of this dredging project. A comprehensive dredging plan with associated cost estimates will be developed once WDNR approval requirements are completed. The plan will be presented at a series of information sessions at which the WWMD looks forward to receiving feedback from riparian owners. The decision on whether or not to proceed with the plan will be decided by riparian owners through a referendum.

WWMD's mission is to maintain, protect, and improve the quality of the Waterford Waterway, its fisheries, its watershed, and boundaries; while maintaining the highest possible quality of living experience for its residents. We are committed to keeping our fellow riparian owners informed on the Ecosystem Restoration Project, and all waterway management and restoration projects, through the WWMD's newly redesigned website: www.waterfordwwmd.com.

We are confident that we can come together as a community to make the best decisions for the future of our waterway.

WWMD Ecosystem Restoration Project Team

Information and Education Committee Goals

Website

The primary purpose of the website is to communicate and educate the public regarding WWMD initiatives and activities. It should be “the place to go” for all things WWMD and a tool for volunteers and commissioners when addressing questions and concerns in the public. In addition, while it is a place for official information like meeting minutes, it should also have less formal communications that are easy for the average citizen to consume in small amounts. Short, topical articles on current events should be made available with links to more detail and official documents. Finally, the website must be kept fresh and be updated in a timely manner, it will reflect poorly on the district if it is out of date. If news or information is available anywhere, it also needs to be on the website.

Below is a list of proposed goals for the website.

By Year End

- Procure new domain name and create updated site – complete
- Update home page once every 1 to 2 weeks with new articles and information, this will require assistance from many of the committee members – ongoing
- Post committee reports, minutes, etc. as soon as they are approved/available - ongoing
- Create standard report of website statistics to report to the board at monthly meetings (e.g. number of hits per day, top search engines, etc.) – first draft attached at the end of this document
- Ensure that links on affiliate sites are correct and working
- FAQ Page – underway but not complete

2014

- Develop a regular process and cadence for new posts including committee reports and meeting minutes
- Seek out more affiliate organizations and ask for posts, articles, links on all affiliate sites
- Create a section on history of the waterway
- Photo gallery of pictures around the waterway

Information and Education Committee Goals

Social Media

The committee believes that Facebook should not be the main driver to spread information. The focus should be on email blasts, the website, and newsletters. It is important to avoid a dialogue of negativity. With that said, the committee believes that there is a place for Social Media as a sideline to the WWMD's communication efforts. The focus will be on setting facts straight when misinformation appears and presenting a very positive and unbiased view from the WWMD. Responses will be considered carefully so as not to be drawn into destructive debates.

In addition, the committee believes that it is best to respond in "one voice." Input will be solicited from committee members who are most knowledgeable on the topics, but commissioners are discouraged from responding separately, using their own accounts to do so. Here is an outline of proposed goals:

By Year End

- Get administrative rights to the group - received
- Set up new WWMD Facebook ID - so all posts and responses show up as WWMD with our logo.
- Edit site
 - organize albums
 - update calendar
 - update new web address link (done)
 - fill in "about" page
 - overall better look and feel
- Post a letter to our members stating our promise to try to communicate better and our intolerance for posts that are destructive in nature. All constructive criticism will be welcomed.
- Start occasionally responding to posts in a very positive, energetic, and factual tone.
 - direct members to our website in most instances via click through to specific area of website where info can be found
 - keep it social as much as possible - this is not the proper forum for business matters
 - set a time weekly to post responses

2014

- Campaign to increase our membership, coordinated with Website and email effort
- Help organize and provide website links to announcements of WWMD social gatherings and informational events.
 - meet and greet gatherings at local restaurants

Information and Education Committee Goals

- pontoon classes
 - AIS control learning sessions
- Reach out to affiliate organizations, gather and announce info on their relevant events
 - boat safety classes
 - CAUSE waterway clean-up day
- Facebook icon and embedded feed on our website only after we see how tone is progressing.
- Future - Introduce other social media mediums.

Information and Education Committee Goals

Email Communications

While we collect information and documents on the website, it is a one directional approach to communication requiring the end user to search for it, stumble on it, or explicitly go to it. We also need to “push” information out to the public. Email is one effective method for communicating news, upcoming meetings and events, and raising awareness. We can also use it to drive more people to the website through links and articles. The committee has the following goals with respect to email communications:

By Year End

- Combine email lists from various sources into a single list, tied to riparian property owner where possible – partially complete
- Develop email communication plan including, but not necessarily limited to, the following:
 - Notice and reminders of meetings
 - New articles on the website
 - Changes in lake conditions (e.g. “Slow no wake”)
- Coordinate a campaign to ask owners to receive newsletters via email only, saving money on printing and postage
 - Email to owners who have already agreed or declined confirming their choice
 - Email to owners who have not yet been asked if they would be willing to stop receiving physical mailings
 - Request to email addresses for which we do not have a name and physical address asking for their participation and asking for their riparian address. This would be followed by a postcard to their physical address stating their choice and allowing them to opt out.

2014

- Construct a process for keeping the email/riparian owner list current as owners and emails change
- Launch marketing campaign, coordinated with Social Media efforts, to get more email subscribers and more engagement from the community. This effort could take many forms. The committee will work to develop a recommended plan and come back to the board. Some examples might include:
 - “Reply to this email with the answer to this waterway trivia question and be entered into a drawing for a free appetizer at XYZ restaurant” or “a coupon to XYZ local business”
 - “Complete this survey and receive...”
 - Online local trivia game
 - “Bring this email to the next WWMD meeting and receive...”

Information and Education Committee Goals

eLearning Center

The WWMD eLearning Center was created to help educate the public on the waterway, aquatic plants, and related topics. It included several learning modules with recorded presentations in a variety of areas. Recently, access to the site was limited and those modules are no longer open to the public. This content was very good educational material and was also helpful in obtaining grant funding.

The goals for the eLearning Center are as follows:

- Determine if the existing content is available for re-use
- Document educational material requirements for the public and in support of grant applications
- Create a supportable process for developing and updating educational materials going forward

Newsletter

In recent years the WWMD published 4 newsletters each year to help inform and educate the public. In many cases this is the only direct contact that riparian owners have with the WWMD and it is key to communicating the district's mission and activities. The committee believes the newsletter should continue but may consider changing the number and/or timing of newsletters. Goals for the newsletter include:

By Year End

- Publish a year-end newsletter with the following articles:
 - Recap of the annual meeting
 - Summary of the year's activities and events
 - Plans for APM committee for next year – harvesting and treating
 - Plans for ESR committee for next year
 - Schedule of events and meetings in 2014

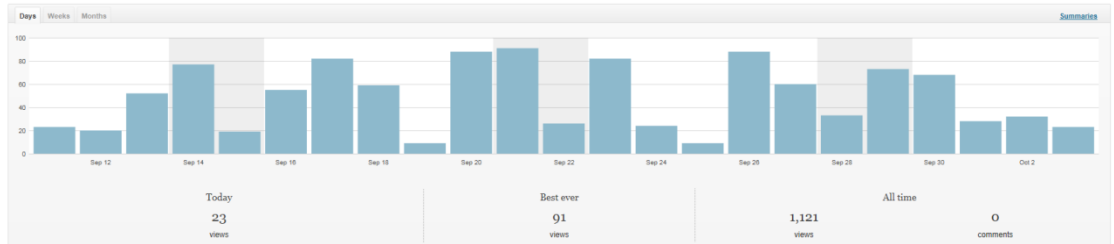
2014

- Determine 2014 newsletter schedule based on committee plans and activities
- Work to move to email distribution wherever possible as described above in Email Communications section.

Website Statistics

October 3, 2013, 4:33 pm

Site Visits



Top Posts for 30 days ending 2013-10-03 (Summarized)

[7 Days](#) | [30 Days](#) | [Quarter](#) | [Year](#) | [All time](#)

2013-09-03 to Today	
Title	Views
WWMD Home	339
Dredging	143
About WWMD	103
Committees	101
Special Projects	88
Aquatic Plants	69
Events	65

Meeting Minutes	37
Commissioners	31
Annual Meeting	31
Home page / Archives	23
Legislative	19
Areas We're Watching	15
Marketing	15
How do you keep a dredged channel from filling back in?	15
Proposed Projects	12
Information and Education	12
Monthly Meeting	2
Monthly Meeting	1

How they find the site

Referrers for 30 days ending 2013-10-03 (Summarized)

[7 Days](#) | [30 Days](#) | [Quarter](#) | [Year](#) | [All time](#)

2013-09-03 to Today	
Referrer	Views
waterford-waterway.com	64
Facebook	22
Search Engines	21
mail.yahoo.com	4
WordPress Dashboard	3
appsgeyser.com/thumb_autogenerate.php?id=594402&rr=45492478f432395614e8b78e29824db	1

Search Terms for 30 days ending 2013-10-03 (Summarized)

[7 Days](#) | [30 Days](#) | [Quarter](#) | [Year](#) | [All time](#)

2013-09-03 to Today	
Search	Views
waterford waterway management district	4
waterford wwmd	1
wwmd waterford	1
lake lichigan dredging project	1
waterfordwwmd.com	1
wwmd	1
www.waterfordwaterwaywwmd.com	1
www.waterfordwwmd.com	1
Unknown search terms	8

Where they go from the site

Clicks for 30 days ending 2013-10-03 (Summarized)

[7 Days](#) | [30 Days](#) | [Quarter](#) | [Year](#) | [All time](#)

2013-09-03 to Today	
URL	Clicks
notices.graef-usa.com	10
notices.graef-usa.com/wwmd/	8
notices.graef-usa.com/wwmd/Documents/Preliminary%20Application%201-19-12.pdf	2
sewrpc.org	10
sewrpc.org/SEWRPCFiles/Publications/CAPR/capr-283_vol-01_waterford_impoundment.pdf	5
sewrpc.org/SEWRPCFiles/Environment/RecentPublications/waterford-waterway-dredging-se.pdf	2
sewrpc.org/SEWRPCFiles/Publications/CAPR/capr-283_vol-02_waterford_impoundment.pdf	2
sewrpc.org	1
frcause.com	6
wwmdelearning.pbworks.com/FrontPage	4
health.wisconsin.gov/admrules/publicRmo?nRmold=12624#initialRulesProposed	3
sewfric.org	2
dnr.wi.gov	1
docs.legis.wisconsin.gov/document/administrativecode/ch.%20nr%20115.pdf	1
agencypromogroup.com	1
yahoo.com	1